



**Town of Wallingford ♦ Connecticut
Jubilee Parade Committee**

Regular Meeting Minutes

January 19, 2022; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee Chair Jonathan Judd called the meeting to order at 6:32 PM

Attendees:

Jonathan Judd, Bobbie Dise, Dawn Tatro, Cathy Granucci, Lisa Powers, Greg Whitehouse, Sharon Whitehouse, Capt. Michael Colavolpe, Jim Seichter, John Rozz, Larry Zabrowski, Marty Mansfield, Tim Clark, Liz Zakrzewski, Bill Celata

Pledge of Allegiance.

Approve Minutes from December 15, 2021:

Motion: Bobbie Dise; **Seconded:** Dawn Tatro; **Motion:** Approved

Discussion Items:

- **Chair Report:**

- We are now at 125 marching units, most are confirmed. There may be a handful that drop off or add on, but at this point our committee will shift to passive mode.

- Dawn, Bobbie, and Jonathan completed the first draft of the Parade Order with assignment of units to the six divisions. Will share at next meeting.

- 3) The Rev War cavalry unit Sheldon's Horses are committed. The Governors Foot Guards First & Second Company are invited. We could put stable the horses at LHHS Vo-Ag barn after the parade for a meet & greet with the public.

- We will march in the New Haven St Patrick's parade, scheduled for Sunday March 13th, Dawn has submitted the application. This year we are representing the entire Wallingford Jubilee Week, and not just the Parade Committee, so the top hats and sashes are not required. All committee members are welcome, ask Marty & Christine to notify the other Jubilee Week Directors.

- Jonathan working on the draft of the Parade Newsletter that we would like to insert into an Electric Division bill this spring.

- Re-confirmed the mummers, they had a change in their unit's booking agent, but they can make June 18th, 2022, a three hour bus ride up from Philly.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: 350paradechair@gmail.com



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- Mayor, Chief Ventura, Fire Chief Czentar, Bill, Bob Devaney, and Jonathan Judd are going over the road closures and logistic plan. Discuss the bleaches from Meriden, number of VIP passes, and potential need for addition set rentals.

Signage:

- The Jubilee Week Committee will use some of the same graphics, fonts and colors for the overall Jubilee Week marketing and advertising material, this effort is ongoing.
- Fragment Designs has begun working on the signs last week, we will follow up next week.
- We still need to start to get a count of the various directional arrow signs needed across each of the 11 parking locations. Reviewing how they can be displayed along the parade route.

Volunteer Directors:

- Greg and Sharon Whitehouse have 45 volunteer positions on the list. They defined all of the volunteer roles. Bobbie provided a few names for one of the tasks. 13 of the volunteers were assigned roles and calling the other volunteers to place them in various roles.
- Will advertise on facebook looking for more volunteers.

Jubilee Committee:

- Marty Mansfield reported that the Jubilee Week Directors met with the Board of Education and noted that on Parade Day will need to use Moses Y Elementary School and Lyman Hall High School, plus the parking lots at Sheehan High School, and Moran Middle School. There may be other Board of Ed related requests to review on what is needed and the impact to them.
- The online store is still open and the Jubilee Week Committee wants to set up a tent during the parade to sell some merchandise.

Logistics Director:

- Bill Celata is going to meet with the Board of Ed regarding shuttle buses and routes. Might only need the mini-buses as people should be coming and going in shifts.
- Moving the Regular Monthly Meetings to the 3rd Monday night vs Wednesday for February, March and April (February 21, March 21, April 18) meetings due to scheduling conflict.

Float Directors:

- Tim and Larry presenting the float seminar followed the parade meeting at 7:30. Expecting a good turnout.

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Fife and Drum:

- Dawn Tatro noted the Fife & Drum units are in and only few more need to be contacted. Need to follow up on getting more invoices.

Food Trucks:

- Rajan working with food trucks in town for commitments.

Website:

- Jonathan will request several changes from Ryan at Wallingford Computer next week, along with the Float Guidelines.

Entertainment:

- Jonny Rozz made contact with a few of the acts that are appearing in the parade. A high level plan was discussed, and we will need to meet to finalize the acts.

Security:

- Captain Colavolpe asked about some of the pre-parade staging with one of the pro bands and set up near Baileys Funeral Home.
- Discussed the placement of signs on the parade route.

Public Comment: None

Round Table: None

Next Parade Committee Meeting:

February 21, 2022, Monday

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment:

A motion to adjourn at 7:29 PM was made.

Motion: Marty Mansfield; **Second:** Dawn Tatro; **Motion:** Passed

Minutes respectfully submitted by
Bobbie Dise, Secretary

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