

December 1, 2021

**Wallingford Board of Health  
45 South Main Street, Town Hall  
Minutes of December 1, 2021**

**Call to Order:** 8:34 a.m. by Stephen Civitelli, DOH.

**Present:** Jeffrey Necio, Kathy Neelon, Stephen Civitelli, Dr. Delbert Smith, Melinda Schoen,

**Excused:** Isaac Cardona, Daryll Porto, Len Guercia, Mayor Dickinson

**Directors Report (See attached):**

1. **School Health:** Kathy Neelon discussed the current level of Covid-19 cases in the public schools in addition to the recent implementation of the Screen and Stay protocols offered by the State of Connecticut. The Health Department and Wallingford Public School leadership continue to meet weekly in addition to addressing situations as they arise.
2. **Covid-19 update:** Stephen presented the latest data from Wallingford and Connecticut regarding case numbers and vaccination rates. Multiple dates for vaccination clinics have been offered in addition to homebound clinics which has had a solid demand. At this point in time, the Health Department is the only entity known offering homebound vaccinations.
3. **Administrative:** The Health Department is in process of submitting an application for ELC2. The Town of Wallingford was awarded \$177,960 to continue to address Covid-19 related matters. In the proposal will be hiring a full time Public Health Nurse and Contact Tracer. A part time Health Aid for assistance in the public schools will also be proposed. This grant cycle is from March 1, 2022 – July 15<sup>th</sup> 2023.
  - The schedule for 2022 BOH meetings were provided to the board of health members. A copy will be sent to the Town Clerk for posting.
  - Sandy Coker who was the Department Senior Clerk has accepted a position in the Water Division as a Administrative Secretary. The Senior Clerk position is in process of being posted.
  - The Health Department is in process of developing the budget for the next fiscal year as well as the calendar annual report of departmental activities. The ELC2 funds will help in offsetting costs related to Covid-19 pandemic response.
  - The Health Department has submitted a request for a Administrative Assistant be hired to aid the department through ARPA funds. The administrative assistant would focus on Covid-19 related activities and reporting to the State of Connecticut. This will permit statutory required activities are not impacted as the pandemic continues to have an impact.

**Next Meeting:** February 2, 2022

**Meeting adjourned** 9:07 am

Respectfully Submitted,

*Stephen Civitelli*

Stephen A. Civitelli, RS, MPH  
Director of Health