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**Town of Wallingford ♦ Connecticut  
Jubilee Parade Committee**

**Regular Meeting Minutes**

October 16, 2019; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

**Call to order:**

Parade Committee chair John Sullivan called the meeting to order at 6:30 PM.

**Attendees:**

John Sullivan, Cathy Granucci, Dawn Tatro, Bill Celata, Marty Mansfield, Greg Whitehouse, Sharon Whitehouse, George Wruck, Larry Zabrowski, Joellen Nellums, Fred Nellums.

**Pledge of Allegiance.**

**Approve September 18, 2019 Minutes:**

**Motion:** Bill Celata; **Second:** Marty Mansfield; **Motion:** Passed

**Discussion Items:**

- 1. Chair Report:** John reviewed the parade sponsors and parade route for new attendees; the timeline, special features, bands and vehicles.  
John stated after January 1, 2020 the committee will meet twice monthly; the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday.  
John clarified the parade budget from the Town of Wallingford, \$45,000 from the 2017-2018 budget, \$45,000 from the 2019-2020 budget. In addition, the Town of Wallingford has set aside \$35,000 for buses, bleachers, and portalets. Ulbrich has donated \$20,000.
- 2. Financial Director:** Jonathan Chappell was not present. No report given.
- 3. Fundraising Director:** Dawn Lindauer was not present. No report given.
- 4. Volunteers:** Greg and Sharon Whitehouse reported volunteers were signed on at Celebrate Wallingford. Five more volunteers are needed for water stations. Greg has researched that last Jubilee parade. There were 241 groups in 10 divisions.
- 5. Jubilee Committee:** Marty Mansfield reported Jubilee merchandise sales at Celebrate Wallingford totaled approximately \$4,000. He asked committee members to mention the Jubilee 350 online store to friends looking for Holiday gifts.
- 6. Parade Director:** Dawn Tatro reported she participated in the Columbus Day parade in Branford. She was impressed with the organization and management of the parade and will get more information from their parade director.

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**Wallingford 350<sup>th</sup> Jubilee Parade Committee**

*Headquarters:* 128 Center St, Wallingford, CT 06492 📞 (203) 284-1807

• *Mailing Address:* c/o 350<sup>th</sup> Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• [www.wallingford350.org](http://www.wallingford350.org) ♦ Email: [350paradechair@gmail.com](mailto:350paradechair@gmail.com)



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7. **Logistics Director:** Bill Celata met with Lt. DeMaio to plan the road closures. Since South Main Street will be closed, the “Back to the Future” fundraising vehicle and 1939 GMC bus could be parked in front of the Town Hall and Parade Ground along with a small stage and a band to create a space for viewing and photo ops. Eloise Hazelwood has offered EMC volunteers to man the water stations. A power source on South Elm Street has been planned.
8. **Float Directors:** Larry Zabrowski discussed Float Planning seminars to be held Wednesday, November 20 and Wednesday, December 4 at the East Wallingford Volunteer Fire Department. John will print the guidelines and have ready for the seminars. The deadline for submitting applications for floats will be December 31, 2019.
9. **Fife and Drum:** Dawn Tatro still reviewing applications.
10. **Food Trucks:** Gina and Mary were not present. No report given.
11. **Entertainment:** Johnny Rozz was not present. No report given.
12. **Police report:** Lt. Anthony DeMaio was not present. No report given.

**Public Comment:** None

**Round Table:** None

#### **Next Parade Committee Meeting:**

November 20, 2019

East Wallingford Volunteer Fire Department 6:30 PM

#### **Adjournment:**

A motion to adjourn at 7:15 PM was made.

**Motion:** Bill Celata; **Second:** Larry Zabrowski; **Motion:** Passed

Minutes respectfully submitted by

Catherine C. Granucci, Acting Secretary

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