



Town of Wallingford ♦ Connecticut
Wallingford 350th Jubilee
Parade Committee

Special Meeting Minutes

January 16, 2018; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:31 PM.

Attendees:

Jonathan Judd, Dawn Lindauer, John Sullivan, Bobbie Dise, Cathy Granucci, Rajan Doering, Dawn Tarto, John Hrchowsik, Larry Zabrowski, Jim Seichter, Lt. Anthony DeMaio, Gary Casanova, Rich Heidgerd

Pledge of Allegiance.

Approve December 12, 2018 Minutes:

Motion: Dawn Lindauer; **Second:** Dawn Tatro; **Motion:** Passed

Discussion Items:

1. **Chair Report:** John Sullivan gave a recap on potential advertisement at eth Movie theatre whereby the 350th parade committee would get short video and / or still frame for \$350 per month on a month-by-month basis, or it could run every other month. What sort of message should we present? John would like to put together a sub-committee to produce the output, potentially partner with the Jubilee Committee.

There are also the monthly Wallingford magazines. Park & Rec also mails a seasonal flyer three times a year (Spring, Summer, and Fall). Plus the Electric Division can also send another newsletter.

Bill Celata raised a motion to allocate \$1,050 to fund three months of cinema advertisement.

Motion: Bill Celata; **Second:** Larry Zabrowski; **Motion:** Passed.

Last night's workshop at Zandri's continue to add to the list of parade participants that is now on Google Docs.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: wallingford350paradecomm@gmail.com



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2. **Financial Director:** Jonathan Chappell was not present, no report. The Parade Committee has spent \$400 of the budget.
3. **Fundraising Director:** Dawn Lindauer had no new information.
4. **Parade Director:** No report was given.
5. **Logistics Director:** Bill Celata's gave the locations of the 36 portolets. Bus numbers to shuttle from Lyman Hall to the head of the parade route. Three buses for each of the six parking routes, approximately of 30 buses.
6. **Float Directors:** Larry Zabrowski and Jim Seichter met with the Risk Manager at Town Hall last Monday, they will also meet with the Town Engineer regarding the dimension of the of the floats.
Each float will require a waiver, many variables need to be coordinated with the police, fire, and float coordinators. Larry & Jim will put together an outline for an Training Session with the float builders.
7. **Fife and Drum:** Dawn Tatro is reaching out to the New Haven Saint Patrick's Day parade for the committee to march.
8. **Public Safety:** Rich Heidgerd is working with the various state agencies and is putting together a training exercise, along with the medics and other teams.
9. **Food Trucks:** Mary and Gina were not present, but attended the previous night's workshop and gave a report to John, the map of locations (Charben Lane, Moses Y, Lyman Hall, Pat Wall Field, Doolittle Park) is ready to discuss with the vendors.
10. **Entertainment:** Johnny Rozz is putting together the sound system for Center / Main and the South Elm announcement areas.
11. **Police Report:** No report given.

Round Table:

Next workshop will be at 6:30 @ Zandri's on Tuesday night January 8, 2019.

Next Parade Committee Meeting:

February 20, 2019

East Wallingford Volunteer Fire Department 6:30 PM

There is a workshop at Zandri's Stillwood at 6:30PM next Tuesday, January 22, 2019.

Adjournment:

A motion to adjourned at 8:14 PM was made.

Motion: Bill Celata; **Second:** Jim Seichter; **Motion:** Passed

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Minutes submitted by
Jonathan C Judd, Secretary.

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