

DRAFT December 5, 2018

**Wallingford Board of Health
45 South Main Street, Town Hall
Minutes of December 5, 2018**

Call to Order: 8:31 a.m. by Stephen Civitelli, DOH.

Present: Isaac Cardona, Dave Juliano, Jeffrey Necio, Daryll Porto, Melinda Schoen, Len Guercia, Kathy Neelon, Stephen Civitelli

Excused: Mayor Dickinson

Guests: Anne Bernick (Public Health Nurse)

Minutes from September 5, 2018 were approved as distributed

Directors Report (See attached):

1. **Communicable Illness:** A public flu clinic was held at the Wallingford Library on October 13, 2018. The employee flu clinic coincided with the Health Fair which took place on October 25, 2018. Between both clinics 85 influenza vaccines were administered. Anne Bernick presented a chart and discussed the quarterly communicable disease rates in town.
2. **School Health:** Kathy Neelon reported cases of the influenza are present however, the number of cases have not been elevated above historical levels.
3. **Environmental:** Stephen stated that the revised Chapter 122 for Food Establishments has been submitted to the Law department and is under review. This is due to CT DPH adopting the FDA Model Food Code requiring updates of the local ordinance. A new late renewal fee has been proposed as part of this revision.
 - o Stephen stated our next Certified Profession Food Manager (CPFM) Course is being held January 22, 2019.
 - o Stephen discussed the new process for the water treatment wastewater systems as DEEP has delegated this oversight to local health department. Discussion amongst the board regarding what this entails and how it will be handled was discussed. Stephen stated at this time the installers are aware of the new process and have been providing the land citing requirements.
4. **PHEP:** Stephen and Peter Struble conducted the towns Medical Counter Measure Operational Readiness Review with CT DPH on December 3, 2018. Once feedback is provided from DPH items will be address in the towns plans and operational readiness.
 - o Health Department staff provided CPR/AED certification training in 6 classes to the Wallingford Police Department.
 - o A full inventory was conducted at the EMD/MRC location on Hope Hill Road. Based on inventory findings, cots for emergency sheltering is an item that will be further discussed with Emergency Management in future planning.
5. **Administrative:** The 1st round of the Senior Sanitarian position took place on November 27, 2018 with the panel devised by human resources. The second round will be taking place December 6, 2018.
 - o Meeting dates for the Board of Health in CY 2019 were proposed and distributed to the board. These dates will be provided to town clerk for public posting.
 - o The Wallingford Health Improvement Plan (WHIP) was updated in October while continuing to engage community partners. Items of concern in our community were assessed and Electronic Smoking was one of the topics of concern to the group which will be addressed in the plan.

Next Meeting: February 6, 2019

Meeting adjourned 9:18 am

Respectfully Submitted,

Stephen A. Civitelli, RS, MPH
Director of Health