



Town of Wallingford ♦ Connecticut

Wallingford 350th Parade Committee

Regular Meeting Minutes

November 14, 2018; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:34 PM.

Attendees:

Jonathan Judd, Dawn Tatro, John Sullivan, Bill Celata, Mary Hildebrandt, Gina Nero, Marty Mansfield, Bobbie Dise, Cathy Granucci, Jonathan Chappell

Pledge of Allegiance.

Approve October 17, 2018 Minutes:

One correction required in the spelling of Dawn Tatro's last name.

Motion: Bill Celata; **Second:** Dawn Tatro; **Motion:** Passed

Public Comment:

Bobbie Dise asked about volunteer opportunities, John listed a few options.

Discussion Items:

- Chair Report:** John Sullivan & Larry Russo met with Ryan from Wallingford Computer. The website is progressing, and historical photos would be uploaded. John identified a licensed drone pilot that will film the parade route. Parade Cloud is set up and will be ready with forms for participants and volunteers. John and Dawn Tatro worked on the list of the Fife and Drums. Christine Mansfield and Bob Devaney will be appearing in front of the Town Council. The next newsletter will be printed and folded by the Board of Education and distributed in February of 2019 through the Wallingford Electric Division.
- Financial Director:** Jonathan Chappell is looking to book a signature act to use as a draw to show potential participants when applying for the parade. Some acts will not start booking until 2019 for the Wallingford June 2020 parade.
- Fundraising Director:** Dawn Lindauer was not present, so no report presented.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: wallingford350paradecomm@gmail.com



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4. **Parade Director:** Colin Benard was not present, so no report was given.
5. **Logistics Director:** Bill Celata is working on sourcing portable bleachers from nearby towns. John needs to take various rental costs provided by Bill to the Mayor and Park & Rec.
Public Address and staging areas need to be identified.
Signage needs to be sourced.
Bus routes need to be staffed and scheduled.
6. **Float Directors:** Larry Zabrowski and Jim Seichter were both absent, so no report given.
7. **Fife and Drum:** Dawn Tatro prepared a list of area corps to contact with a Save-The-Date.
8. **Public Safety:** No report was given.
9. **Food Trucks:** Mary and Gina have a list of the New Haven area food trucks, there additional trucks farther afield if needed.
The food truck website will also to produce a blast email to notify all vendors. Locations for food trucks are at Moses Y, Doolittle Park, Charben Lane, Pat Wall Field, and Lyman Hall. however, NO trucks will be in Simpson Court so as to not interfere with the brick & mortar restaurants.
The parade steps off at 1:00 pm but the crowds will assemble early. The set up should be 11:00 am for the food trucks.
Food truck payments will be made to the Comptroller, Town of Wallingford.
10. **Entertainment:** No report given.
11. **Police Report:** No report given.

Round Table:

Next Parade Committee Meeting:

December 12, 2018

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment:

A motion to adjourned at 7:57 PM was made.

Motion: Bill Celata; **Second:** Jonathan Judd; **Motion:** Passed

Minutes submitted by Jonathan C Judd, Secretary.

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