



Town of Wallingford ♦ Connecticut

**Wallingford 350th
Parade Committee**

Regular Meeting Minutes

September 19, 2018

6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:32 PM.

Attendees:

Jonathan Judd, Dawn Lindauer, John Sullivan, Larry Zabrowski, Bill Celata, Anthony DeMaio, Greg Whitehouse, John Hrchowsik, Amy Fortin, Colin Benard, Rich Heidgerd, Mary Hildebrandt, Gina Nero, Larry Russo, Bob Devaney, Christine Mansfield, Tim Gallogley

Pledge of Allegiance.

Approve August 8, 2018 Minutes:

Motion: Bill Celata; **Second:** Jonathan Judd; **Motion:** Passed

Public Comment:

Larry Zabrowski asked about a button-sale program and marketing. Christine Mansfield noted that the 350th Jubilee logo is now trademarked and branded so any logo merchandise will need to follow approved usage.

Discussion Items:

1. **Chair Report:** John Sullivan noted the mailer sent in the Electric Division bill contained the old meeting schedule (2nd & 4th Wednesday). John would like to submit a second mailing in Spring of 2019.
John ran through a few comments and emails from members of the public and Wallingford Corporations
John is scheduling a few meetings with Town Hall administrators.
The Parade Committee needs additional volunteers and defined roles.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: wallingford350paradecomm@gmail.com



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Amy Fortin noted that there is a machine in the Public Library that prints pins and buttons.

2. **Financial Director:** Jonathan Chappell provided his report in advance as he was not present. John read out the detailed report regarding Town Contracts and the cost per bus.
3. **Fundraising Director:** Dawn Lindauer's report recapped the total donations.
4. **Parade Director:** Colin Benard met with his team and needs to get a functional website launched. A meeting is scheduled for early October to determine some of the details. John knows a Sheehan High School student that can help with building the website.
5. **Logistics Director:** Bill Celata recapped the meeting held on September 10th, All of the parking shuttle routes are set, and parade route services are identified. Communication center will use a combination of amateur HAM radio, Motorola, surplus police handsets, and backup systems.
6. **Float Directors:** Larry Zabrowski spoke with Risk Management at Town hall to review the float requirements, rule, and regulations.
7. **Fife and Drum:** Dawn Tatro was not present so no report was given.
8. **Public Safety:** Rich Heidgerd noted that a report is being put together for all public safety tasks, coordinating across multiple town agencies and departments. They are reaching out to neighboring localities to get ideas on how to approach large-scale events.
9. **Entertainment:** Johnny "Rozz" Hrchowsik noted the many sounds systems needed at various points along the parade routes.
10. **Police Report:** Lt. DeMaio noted that a large plan is being put together to accommodate road closures, detours, security and other tasks.

Round Table:

Next Parade Committee Meeting:

October 17, 2018

East Wallingford Volunteer Fire Department

6:30 PM

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Adjournment:

A motion to adjourn at 7:52 PM was made.

Motion: Dawn Lindauer; **Second:** Lt. Anthony DeMaio; **Motion:** Passed

Minutes submitted by Jonathan C Judd, Secretary.

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