



Town of Wallingford ♦ Connecticut

Meeting Minutes of the 350th Anniversary Parade Committee

Date March 14, 2018

Attendees – John Sullivan, Larry Russo, Jim Zandri, Bob Parisi, Jonathan Chappell, William Celata, Dawn Lindauer, Anthony DeMaio, Sharon Whitehouse, Greg Whitehouse, Jonathan Judd, Jim Pyskaty, Cathy Granucci, Christine Mansfield, Bob Devaney, Christina Tatta

Location – Stillwood Inn 1074 S. Colony Street

Meeting opened at 6:04 pm – Chairman Sullivan

Minutes of February 7, 2018 meeting were approved - Unanimously

Agenda Items:

➤ Parade Route

- Minutes of February 7, 2018 Approved – unanimous
- Discussion of parade route. There were two options presented.
 - Option #1 was to start at Choate school. Parade participants would assemble at Choate and the divisions would back fill streets of Christian, High, North, Miller, Dutton and Lupine. Parade would run from Christian down Main Street past Town Hall. Take a left on Ward Street then a left on S. Elm Street and finish at Choate.
 - Option #2 was to start at Dutton Park. Parade participants would meet down at Lyman Hall High School and each division would be bused to Dutton Park. The divisions would back fill streets of North, Miller, Dutton, Lupine and around the monument. Floats would back fill from Christian Street. The parade would start at North and proceed down Main Street, take a left on Center, a right on S. Elm and continue to Pond Hill. A left on Pond Hill and finish at Lyman Hall.

Discussion on going past the Town Hall and down Ward Street in Option #2 but due to the hill and the tight turn radius Center Street was preferred.

A motion was made by William Celata to accept Option #2 for the parade route. Motion seconded by Lt. Anthony Demaio. Motion passed unanimously.

Discussion on logistics concerning bus transportation from Lyman Hall staging area to designated starting point of Parade.

Wallingford 350th Jubilee Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

- *Mailing Address:* c/o 350th Committee, Town Hall, 45 South Main Street, Wallingford, CT
 - www.wallingford350.com ♦ Email: wallingford350@gmail.com



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It was mentioned the reviewing stand would be placed on Main Street and Center and possibly bleachers can be put along the parade route for spectators.

Idea was to have food trucks etc. at Lyman Hall for the participants finishing.

Proposed Parade Start is 1:00pm.

- Parade Organizational -Chairman Sullivan discussed the leadership vacancies and the need to fill these as a top priority. Vacancies include:

- Band Coordinators (2),
- Historical Committee (*Greg Whitehouse)
- Float Directors (3)
- Secretary – (now filled *Jonathan Judd)
- Divisional Directors (12)
- Divisional Leaders (48)
- Safety Coordinators (2),
- Live Performance Director (1)
- Sound Director for Live Performances (1)
(*Greg Whitehouse volunteered to be on the Historical Committee)
(*Jonathan Judd volunteered to be the Parade Committee Secretary)
- Transportation Directors (2)
 - Chairman Sullivan reviewed with the Committee a spreadsheet he put together to help organizing all the divisions in the parade. He foresees a corporate sponsor for each division. The start of the parade will be all the Dignitaries, Parade Marshall and others that would be on the review stand. Discussed Divisional Directors, Divisional Leaders and the spreadsheet would incorporate all pertinent information regarding that division.
 - Parade Committee Meetings will be the 2nd and 4th Wednesday of the month and they would start at 6:30pm. Location TBA (3/28/18 Meeting will be at East Wallingford Fire Department.
 - Bob Devaney and Christine Mansfield Co-Chairs for the 350th Celebration provided a Powerpoint overview of the 350th Committee Organizational Chart and reviewed all the activities planned for the week.

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- **Director Reports:**

Logistics - William Celata - Will tap his people and get started with the planning.

Finance - Jonathan Chappell – Will meet with Chairman Sullivan on costs

Public Safety Anthony DeMaio - The primary thing was to identify the parade route. This will help us to start planning what we need.

Chairman Request – John asked Bill to get a large map from Engineering of the Parade Route and the Three Schools on Pond Hill Road

- **Round Table:**

William Celata - Did we contact the BOE? There was concern about school being out by parade time. Cost of Bands, Transportation, School Floats

Cathy Granucci - Wanted to know where she can look up past minutes so she can get up to speed. Chairman Sullivan said they should be out on the 350th Celebration website.

- **New Business:**

- Spectator Parking Options Needed – Possible need for Shuttles
- William Celata will check with Motorola for devices to use during the parade.
- We should talk about divisions and division setup at the next meeting.
- Reversing the Parade.

Next Meeting – Scheduled for March 28, 2018 at 6:30pm at **East Wallingford Volunteer Fire Department** located on Kondracki Lane.

Meeting Adjourned at 8:48pm.

Submitted – John J Sullivan (Chairman)

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