

POLICY REGARDING REIMBURSEMENT OF  
INFILTRATION AND INFLOW REMOVAL COSTS

Adopted by PUC 10/6/15

Intent

This policy defines the process whereby the Wallingford Sewer Division will reimburse certain costs incurred by property owners for removal of sources of infiltration and inflow (I/I) from the Town's sanitary sewer system. This policy is intended to be in effect for a limited time in conjunction with the Division's I/I identification and removal project. Payments pursuant to this policy are subject to the availability of funding and this policy is intended to terminate no later than at the completion of that project. The Public Utilities Commission (PUC) reserves the right to modify or terminate this policy at any time.

Eligibility

The eligibility requirements set forth below shall apply in cases where the property owner has identified and reported to the Sewer division the source(s) of I/I to be removed and in cases where the Sewer Division has identified the source(s) of I/I to be removed.

Eligible property owners shall include those for whose properties it has been determined that there exists a violation pursuant to Ordinance No. 577 and for which a first notice, second notice, or an Order to Correct has been issued pursuant to the "Regulation Concerning Procedural Requirements for an Order to Correct Pursuant to Ordinance No. 577 Concerning Sources of Inflow and Infiltration to the Sanitary Sewer System" as adopted by the PUC on September 17, 2013, and as may be amended. In order to qualify for reimbursements the property owner must complete all of the required corrective actions in a manner acceptable to the Sewer Division within the timeframe stipulated under the time requirements in the Regulation Concerning Procedural Requirements for an Order to Correct Pursuant to Ordinance No. 577 Concerning Sources of Infiltration and Inflow in the Sanitary Sewer System.

Procedure for Reimbursement

A property owner who has received an Order to Correct or who has received an initial or second notice may apply to the Sewer Division for a determination of eligibility for reimbursement. Such request shall include an explanation of the corrective actions to be taken and shall be accompanied by a quote to perform the work from an individual that meets the requirements to obtain a permit from the Sewer Division to perform the work.

The requesting property owner shall submit their request using the reimbursement eligibility form developed by the Sewer Division, which shall be provided to the property owner along with the Order to Correct, the Initial Notice, and the Second Notice.

Following the Sewer Division's review and approval of the proposed corrective actions and acceptance of the quoted costs to perform the work, the property owner will be advised of their eligibility for reimbursement of the approved cost to be paid only after completion of the work.

Upon completion of the work, inspection, and approval by the Sewer Division and any other permitting authority, the property owner shall submit a request for reimbursement to the Division. The request for reimbursement shall be accompanied by a copy of invoices to the property owner for performance of the work and evidence of payment to the contractor by the property owner. After review and approval of the request for reimbursement, payment to the property owner of the approved reimbursement will be made.

#### Direct Disbursement

Alternatively, the property owner may designate in writing that the amount of the approved cost be paid directly to the contractor. Any such payment shall be made in the normal course of the Division's business. The Division is not a party to the agreement between the owner and the contractor and is in no way bound by the payment terms required of such agreement.

#### Advanced Payment

Property owners, for whom the cost of required corrective actions exceed the maximum reimbursable project cost limitations or are subject to the 50% reimbursement limit, may apply to the PUC for an advancement of payment due to hardship. Upon action of the PUC approving such advancement, completion of the work, and subject to inspection and approval by the Sewer Division, the Division will then make payment to the contractor of the full amount of the approved cost. After reduction by the Division's reimbursement, the balance, referred to as the advanced payment, shall be repaid to the Division pursuant to the terms of the Advanced Payment Agreement, which the property owner shall execute as a condition for receiving advanced payment

#### Reimbursement Amounts

The Sewer Division will reimburse eligible property owners according to the following schedule.

#### Reimbursement For 100% Approved Cost, Up To The Maximum Reimbursement Indicated

<u>Source of I/I</u>	<u>Maximum Reimbursement*</u>
Roof Leaders, with minimal gravity drainage required	\$125 each
Sump Pumps, with minimal gravity drainage required	\$1,000 each
Cellar Drain	\$4,000 each
Driveway/Yard/Area Drain	\$5,000 each

Window Well/Stairway Drain	\$4,000 each
Catch Basin	\$8,000 each
Foundation Drain	\$10,000 each
Sump Pump or Roof Leader(s) with extensive gravity drainage required	\$4,000 each
Manhole Repairs	\$2,000 each
Misc. (missing caps, damaged cleanouts, etc.)	\$100 each

Reimbursement For 50% Approved Cost, Up To The Maximum Reimbursement Indicated

<u>Source of I/I</u>	<u>Maximum Reimbursement*</u>
Defective Lateral*	\$2,600 each
Defective Private Main	\$2,000 each repair

\*The Sewer Division will determine by the means it deems appropriate whether the defects allow significant I/I to enter the Town's sanitary sewer system. Based on this determination, the Sewer Division will approve for the purpose of reimbursement only those lateral repairs that would result in a significant reduction in I/I.

Loss of Eligibility for Reimbursement

Property owners failing to complete the required corrective actions within the stipulated timeframe shall become ineligible for reimbursement unless an alternative completion date is authorized.

Property owners failing to complete the required corrective actions properly shall become ineligible for reimbursement unless the work is corrected. Reimbursements will not be made for the cost of correcting the work.

Effective Date

This policy shall become effective as of October 6, 2015.

Examples

1. Residential property with sump pump and defective lateral. Approved costs based on quotes are \$750 to redirect sump pump and \$3,500 for lateral repair. Sewer Division would reimburse as follows:

Sump Pump	100% of \$750	\$750
Lateral Repair	50% of \$3,500	1,750
Total Reimbursement		<u>\$2,500</u>

2. Commercial property with three structures. Two structures have four roof leaders each connected, and the third has a foundation drain. The property also has one catch basin connection and two defective manholes. Approved costs based on quotes are \$125 per leader for the roof leaders, \$12,000 to redirect the foundation drain, \$4,000 to redirect the catch basin, and \$1,000 each to repair the manholes.

Sewer Division would reimburse as follows:

Roof Leaders

Structure 1	100% of 4 @ \$125 each	\$500
Structure 2	100% of 4 @ \$125 each	500
Foundation Drain	100% of \$10,000	10,000
Catch Basin	100% of \$4,000	4,000
Manholes	100% of 2 at \$1,000 each	2,000
Total Reimbursement		<u>\$17,000</u>