APPLICATION FOR SITE PLAN
MULTI-FAMILY CONVERSION

APPLICATION NO.:_____

FEE: $250.00

Property
Owner's Name:_____ Date:_____
(Please Print)

Owner's Mailing
Address:_____ Phone:_____

Applicant's
E-Mail Address:_____

Street Address
of House:_____

Zoning
District:_____ Area of
Lot:_____ Type of Sewage
Disposal:_____ Type of Water
Supply:_____

Number of Floors
In House:_____ Number of Existing
Apartments in House:_____

Square Footage of
Proposed Apartment:_____ Floor on Which Apartment
Will be Constructed:_____

THIS APPLICATION <u>MUST</u> BE ACCOMPANIED BY:

1. A photograph of the exterior of the house.
2. A scaled drawing of the property, with dimensions, in adequate detail to show:
   a. Property boundaries with dimensions.
   b. Location of house.
   c. Location of any detached sheds, garages, pools, etc.
   d. Location of driveway.
   e. Location of all required parking.
   f. Location of all required landscaping.
3. A scaled drawing of the floor plan of the proposed apartment.

NOTE: Applicant must meet with Fire Marshal and Building Official to assure compliance with all applicable Fire and Building Code regulations.

_____
Applicant's Signature

FOR OFFICIAL USE:

Date Application
Submitted:_____ Filing Fee
Paid:_____

Comments:_____

_____

SUBMITTAL REQUIREMENTS:

Sixteen (16) copies of your plan (map) and any other correspondence being submitted with application
One (1) copy of application

ALL MAPS MUST BE FOLDED BEFORE SUBMITTAL