

**THE TOWN OF WALLINGFORD  
INVITES QUALIFIED CANDIDATES TO APPLY FOR  
COMPTROLLER/CFO**

**General Description of Position:**

This is a highly responsible administrative and financial management position reporting directly to the Mayor who is the chief elected official and chief executive for the Town (elected every 2 years-Nov.2020). The Comptroller has direct responsibility for employment and supervision of all aspect of the Department of Finance (about 27 employees) which includes: fund accounting, financial reporting, payroll, accounts payable, pension accounting and investment, tax billing and revenue collections, assessments, purchasing, auditing, budgeting, treasury management and investments, debt management, preparation of Official Statements and the CAFR, including planning and monitoring the financial positions of the municipality. The Comptroller also functions as the chief fiscal officer of municipally owned Electric, Water and Sewer public utilities department working with the various business and operations managers to maintain the distinct enterprise funds. The Comptroller is also the Chief Budget Officer for the Town.

**Qualifications for Position:**

The position requires a BS degree in accounting and 12 years' accounting experience or master's degree in business administration or closely related field and 10 years' accounting experience. Experience shall include progressively responsible accounting experience, including at least 5 years' experience in municipal or governmental accounting and at least 5 years' experience as a supervisor. Plus, a valid driver's license.

**Application Process:**

If you are interested in this very unique and dynamic finance position please send your resume and cover letter to Randi Frank Consulting, LLC – [randi@randifrank.com](mailto:randi@randifrank.com) (address available upon request). If you have any questions about the positions, please contact Ms. Frank at 203-213-3722. Resumes are due by June 18, 2021. For four page profile about position email Ms. Frank or visit her website – [www.randifrank.com](http://www.randifrank.com)

The Salary Range is \$130,019 to \$166,364 DOQ. The Town of Wallingford has an attractive benefit package.