

Town Council Meeting Summary

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June 23, 1987

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Approved a merit increase for Joel F. Cassista, Engineering. 26

Approved a transfer of \$740 from Maintenance of Equipment to Advertising, Comptroller's Office. 26

Approved a transfer of \$2,500 from Consolidated Pension Plan to Contribution-Literacy Volunteers of South Central Connecticut. 27

Approved a transfer of \$10,515 from Consolidated Pension Plan to: \$1,380 to Professional Services, \$350 to Advertising, \$7,740 to Computerized Indexing, \$290 to Copier Rental, \$200 to Office Supplies, \$75 to Telephone and \$480 to Microfilm for Storage, Town Clerk's Office. 27

Update report on Management Proposal Study. 28

Accepted Town Council Meeting Minutes dated June 9, 1987. 28

Waived Rule V at request of Assistant Town Attorney to consider a request to appeal two cases. 28

Executive Session. 28

Empowered Town Attorney's Office to appeal cases presented by First Assistant Town Attorney pertaining to Zoning Board of Appeals refusal of Barberino Brothers to erect a larger sign. 28

Adjourned. 29

TOWN COUNCIL MEETING

JUNE 23, 1987

7:30 p.m.

- (1) Roll call and pledge of allegiance to flag.
- (2) Public question and answer period.
- (3) Consider and approve a transfer of \$83 from Office Supplies to Telephone, requested by George S. Yasensky, Health Department.
- (4) Consider and approve a transfer of \$5,000 from General Necessities to Professional Fees, requested by Francis J. Francesconi, Welfare Administrator.
- (5) Presentation of Certificate of Appreciation to Police Officer.
(WITHDRAWN)
- (6) Consider approval of purchase of two cellular phones within 1987-88 budgeted amount instead of one, requested by Joseph J. Bevan, Chief of Police.
- (7) Consider and approve transfers requested by Joseph J. Bevan, Chief of Police:
 - (a) \$2,200 from Gas & Oil to Outside Contracts
 - (b) \$2,200 from Workers Compensation Replacement and \$ 600 from No Sick Incentive as follows:
\$1,000 to Patrol Overtime and
\$1,800 to Vacation Replacement
 - (c) \$ 57 from Part-Time Wages 001-2013-100-1350 to Part-Time Wages 001-2018-100-1350
- (8) Consider and approve transfers requested by Norman Z. Rosow, Tax Collector:
 - (a) \$1,690 from Management Salaries & \$1,600 from Professional Svcs.
\$3,290 to Tax Refunds

- (b) \$ 200 from Maintenance of Equipment to Telephone
(c) \$ 73 from Maintenance of Equipment to Office Supplies

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- (9) Consider and approve tax refunds totalling \$3,289.83, requested by Norman Z. Rosow, Tax Collector.
- (10) Consider and approve a transfer requested by Mark Wilson, Risk Manager \$1,500 from Town Insurance, \$1,500 from Education Insurance and \$4,000 from Self Insurance Deductible, a total of \$7,000 to Workers' Compensation-Mayor's Division-Municipal, Board of Education.
- (11) Consider and approve waiver of bid and transfers requested by Jack K. McElfish, Fire Chief:
- (a) Waiver of bidding process for Fire Surgeon and Civil Defense cars
 - (b) Transfer of \$62,500 from Contingency, Miscellaneous to Yalesville Fire Station
 - (c) \$60 from Building Maintenance 2036-500/5100, \$200 from Building Maintenance 2037-500/5100, \$75 from Building Maintenance-Outside Contractor, \$8 from Maintenance of Training Tower, total \$343 to Building Maintenance 2032-500/5100.
- (12) Consider and approve a transfer of \$181 from Training and \$411 from Clerk's Wages, a total of \$592 to Training-College, requested by Victor J. Scionti, Fire Marshal.
- (13) Consider items requested by Raymond F. Smith, Director, Utilities:
- (a) Waiver of bidding procedure for proposed telecommunications system for John Street Building, and award bid to SNET, Sonacor Systems, Inc. for system replacement.
 - (b) \$15,000 transfer from Structure Maintenance to Electric Operations Labor.
 - (c) \$5,000 from Structure Maintenance to Misc. Station Labor
 - (d) \$ 700 from Chemicals to Miscellaneous Equipment, Water Div.
- (14) NOTE FOR THE RECORD the financial statements of the Utility Divisions for the month ending May 31, 1987.
- (15) Consider waiver of bid request for firms servicing Town of Wallingford, requested by Donald T. Dunleavy, Purchasing Agent.
- (16) Consider two items requested by Frank J. Soldan:
- (a) Adjustment to the Wallingford Public Schools Cafeteria Budget
 - (b) Waiver of bid for Student Information Management System.
- (17) Consider waiver of bid for certain vendors for Board of Education.
- (18) Update report from the Wallingford Household Hazardous Waste Committee on the May 16, 1987 collection, requested by Councilman Raymond J. Rys, Sr.
- (19) Consider acceptance of Easements and Deeds, requested by Linda A. Bush, Town Planner.
- (20) Consider acceptance of Broadview Drive - Section 1 (to number 40), Midland Drive (from Tankwood to Meriden City Line) and Renee, Sawmill, requested by Linda A. Bush, Town Planner.
- (21) Consider and approve a merit increase for Joel F. Cassista.
- (22) Consider and approve a transfer of \$740 from Maintenance of Equipment to Advertising, requested by Thomas A. Myers, Comptroller.
- (23) Consider and approve a transfer of \$2,500 from Consolidated Pension Plan to Contribution-Literacy Volunteers of South Central Connecticut, requested by Mayor William W. Dickinson, Jr.
- (24) Consider and approve a transfer of \$10,515 from Consolidated Pension Plan, requested by Town Clerk, as follows:
- \$1,380 to Professional Services
 - \$ 350 to Advertising
 - \$7,740 to Computerized Indexing
 - \$ 290 to Copier Rental
 - \$ 200 to Office Supplies
 - \$ 75 to Telephone
 - \$ 480 to Microfilm for Storage
- (25) Report of Management Proposal Study, requested by Councilman Edward G. Polanski.
- (26) Consider acceptance of Town Council Meeting minutes dated June 9, 1987.

June 23, 1987

7:30 p.m.

A regular meeting of the Wallingford Town Council was held in Council Chambers, called to order at 7:37 p.m. by Chairman David A. Gessert. Answering present to the roll called by Town Clerk Rosemary A. Rascati were Council Members Bergamini, Gouveia, Holmes, Killen, Papale, Polanski, Rys and Gessert. Council Member Adams arrived after the roll was called. Also present were Mayor William W. Dickinson, Jr., First Assistant Town Attorney Adam Mantzaris and Comptroller Thomas A. Myers. The pledge of allegiance was given to the flag.

Public question and answer period.

A gentleman from the audience stood up and explained to the Council that he has been trying for the last 7 years, to take care of the soccer fields in Wallingford. We have two fields that have recently been planted. The seed mixture did not catch because it was a bad seed mixture and now there are several acres of weeds out there. Without care, we will have to reseed those fields again. There is some real concentration that has to be done out there and at this time, it is not being done. Very soon, there will be a team from Austria and our local 20 teams, some 6,000 people will also be coming into town. Mr. Gessert asked when the tournament was and he was told August 22 and 23rd. Mr. Gessert added that he talked to Mr. Shepardson that evening and he told him that he expected to see grass growing out there in two weeks, and made suggestions regarding the pavillion. I think that this is taking too long and too many excuses.

Mr. Holmes added that the people in charge should be before the Council telling them where they are at and not a resident.

Mrs. Bergamini asked Mr. Myers how much money has been spent on those fields and Mr. Myers replied, at least \$130,000.

Mr. Rys added that he took a look at the fields and he said that he noticed that some progress has been made, and added that Mr. Shepardson said that those fields will be ready to be used, next Spring, they are not going to be ready this year, and the pavillion will be going out to bid.

The gentleman from the audience added that he called Public Works and asked them to fill in the large holes on the fields which have been there for at least 1½ years and added that if they are not maintained, they will be lost.

Mr. Rys added that if the Public Works people, need help, this is the body to come to because it is a shame not to maintain these fields.

Mrs. Bergamini added that the town spends a fortune on sports and then the Council has residents coming before them telling them that certain things are not being done. We should have fields out there.

Mayor Dickinson added that the town does not have the capability to water the fields.

Mr. Gessert added that when a contractor is hired, they expect him to do the job and Mayor Dickinson added that he is aware that the contractor is not doing a good job.

Mrs. Bergamini suggested that the contractor be black-listed, and suggested that the Town Attorney look into this.

Mr. Myers introduced Ms. Karen Plover, Wallingford's new Treasurer Accountant. She comes to us very well qualified. She is a graduate of Central Connecticut State University, received her Bachelors Degree in 1985, she has a finance concentration, she is currently enrolled in the Masters Program and she expects to complete that in May 1988. She has been employed for the past 1½ years in the Assessors Office

working with Mr. Barta and she qualified and tested very well through the Civil Service examination process, given by the Personnel Department and we are very excited. JLG

Mr. Gessert welcomed Ms. Plover and added that it is very nice to see someone get promoted from within the system and wished her well on behalf of the Council.

Ms. Plover commented that she is looking forward to serving the town as the new Town Treasurer.

(APPLAUSE)

Mr. Edward Musso commented that he thinks it is a good thing to promote from within and added that he does not care if they have a list of degrees as long as your arm. If they aren't doing the job properly, out with them! He then wished Ms. Plover good luck.

ITEM 3. Consider and approve a transfer of \$83 from Office Supplies to Telephone, Health Department, moved by Mr. Holmes and seconded by Mr. Rys.

VOTE: Unanimous ayes; motion duly carried.

ITEM 4. Consider and approve a transfer of \$5,000 from General Necessities to Professional Fees, Welfare, moved by Mr. Holmes and seconded by Mr. Rys.

VOTE: Unanimous ayes; motion duly carried.

Mr. Killen asked to have this explained and Mr. Francesconi explained that they had a case pending and there is some income on the part of the recipient, who went back to work. We have to figure out what he can pay over a 2 year period. We arrived at the figure and Hartford felt that since it is a 2 year period, the hospital could absorb his paying over 2 years, rather than an individual doctor. They suggested that we pay the doctors and he will pay the hospital bill. The state will be reimbursing us on the doctor bills.

ITEM 5. Presentation of Certificate of Appreciation to Police Officer - WITHDRAWN.

ITEM 6. Consider approval of purchase of two cellular phones within 1987-88 budgeted amount instead of one, Police Dept., moved by Mr. Holmes and seconded by Mr. Rys.

Mrs. Papale asked Chief Bevan if this was checked on first before he came up with this amount of money and Chief Bevan explained that they had checked on it but when you get ready for the bidding process, you get a different price, a lower price.

Mr. Rys asked what type of phones they will be getting and Chief Bevan explained that they will be the portable phones that could also be mounted in the vehicles, and there will be no additional cost, to my knowledge. They come with their own battery pack, they can be mounted in a car, charged in a car, taken out and used.

Mrs. Bergamini asked Chief Bevan what brand they will be getting and Chief Bevan explained that it is called Connecticut Best (company) and they are right up here on North Colony Road. They also have repair service here. The repair service from Radio Shack would be someplace in Dallas.

Mr. Polanski asked if there would be an additional cost for utilizing the phones and Chief Bevan explained that this is in their budget. Mr. Polanski added that he does not want to see the phone bills going up with the excuse that this is because they have 2 cellular phones. Chief Bevan explained that the cellular phones are supposed to be used in an area where we do not have any telephones.

Mr. Killen asked if this has gone out to bid yet and Chief Bevan replied that it has not and explained that these are price quotes from various corporations.

Mr. Musso suggested that they should get a glass cutter and cut a couple of holes in the fort that they have up there.

Mayor Dickinson added that it is the scene of a crime or emergency where the cellular phones are needed. It is not always good to have

to use the radio. They may need to talk with other experts and it may not be suitable to use the radio. Mr. Musso thanked Mayor Dickinson for explaining this to him. 517

VOTE: All ayes with the exception of Mr. Gessert who passed; motion duly carried.

ITEM 7a. A motion was made by Mr. Rys to approve the transfer of \$2,200 from Gas & Oil to Outside Contracts, Police Dept., seconded by Mr. Holmes.

Mr. Rys explained that this is money to be utilized because of an air-conditioning problem in the Police Station and there was an 18 month warranty that began April, 1985.

Mr. Killen asked if this money was unencumbered and Chief Bevan explained that there is ample money there, and Mr. Killen stated that he does not understand why this is done. Chief Bevan explained that this year, they only encumbered certain monies as they went along.

Mr. Myers explained that the monies are encumbered and when they want to release the money, they unencumber it.

Mr. Gessert stated that he thinks it is about time that they encumber them as they go along and as they spend them.

Mr. Myers explained (not directed at the Police Dept.) that he has written repeated letters to the department heads. The encumbrances are supposed to be based on actual information. The cancellation of encumbrances are just crossing between reports.

Mr. Gessert stated that if the Council has to go by what they tell them, then if they are out of money, they can't have it.

Mr. Myers explained that these department heads have bills to pay, and they are getting ready to close the books. If you want to take an action, the action is that the departments should properly encumber and encumbrances should be based on history. Public Works, Fire and Police are 3 very large departments and they should be given credit for doing an excellent job, keeping track of their expenditures and paying their bills.

Mr. Gessert asked Chief Bevan why the warranty started in April of 1985 when they didn't move in until 1986 and Chief Bevan explained that they moved in in February of 1986 and the equipment, through C. F. Wooding Company, the warranty started in October or November of 1985. In the Ordinance, we opted for the 18 month guarantee, not the extended 5 year. We have 5 compressors, this is one.

Mr. Killen asked why this money was being taken from the Gas & Oil account and not the building fund and Mr. Myers explained that the repair, is strictly that. It is maintenance and repairs of something that we had issued a municipal bond on and the bond prohibits the proceeds of those funds to be used for ordinary repairs and maintenance.

Mayor Dickinson commented that Mr. Myers comment is well taken and he did not feel that it should be taken out of the construction money because we have some items that are still pending on the Police Station that may be subject to litigation but we very well may have to use that money left in the bond construction accounts for clearing up some items that have been left poorly done or inadequately left.

Mrs. Bergamini suggested that the Town Attorney get involved in this matter.

Mayor Dickinson explained that malfunctioning equipment is different from whether a system functions properly or not. Each system can be running properly but if they are poorly placed, then the air-conditioning or heating does not work well. The Town Attorney's Office will check into this.

VOTE: All ayes with the exception of Killen who voted no; motion duly carried.

ITEM 7b. A motion was made by Mr. Rys to approve the transfer of \$2,200 from Workers Compensation Replacement and \$600 from No Sick Incentive to \$1,000 to Patrol Overtime and \$1,800 to Vacation Replacement, Police Dept., seconded by Mr. Holmes.

Mr. Killen asked Mr. Myers why, during the course of the year, \$806.00 was transferred into Workers Compensation Replacement and Mr. Myers stated that he did not know why.

VOTE: All ayes; motion duly carried.

ITEM 7c. A motion was made by Mr. Rys to approve the transfer of \$57 from Part-Time Wages 001-2013-100-1350 to Part-Time Wages 001-2018-100-1350, Police Dept., seconded by Mr. Holmes.

VOTE: All ayes; motion duly carried.

ITEM 8a. A motion was made by Mr. Holmes to approve the transfer of \$1,690 from Management Salaries & \$1,600 from Professional Services, a total of \$3,290 to Tax Refunds, Tax Collector, seconded by Mrs. Bergamini.

Mr. Gessert asked Mr. Pierkarski how they were making out with their back taxes and what percentage they have gotten back and Mr. Pierkarski replied that they are making out good and the percentage for back taxes is about 55%.

Mr. Polanski pointed out that they forgot to give out some exemptions this year to the veterans (\$1,500), and suggested that Mr. Barta look into this and Mr. Pierkarski explained that there quite a few missing and Mr. Barta knows about this.

VOTE: All ayes; motion duly carried.

ITEM 8b. A motion was made by Mr. Rys to approve the transfer of \$200 from Maintenance of Equipment to Telephone, Tax Collector, seconded by Mr. Holmes.

VOTE: All ayes with the exception of Mr. Gessert who passed; motion duly carried.

ITEM 8c. A motion was made by Mr. Holmes to approved the transfer of \$73 from Maintenance of Equipment to Office Supplies, Tax Collector, seconded by Mr. Rys.

VOTE: All ayes; motion duly carried.

ITEM 9. Consider and approve tax refunds totalling \$3,289.83, Tax Collector, moved by Mr. Holmes and seconded by Mrs. Bergamini.

No.	95	David Yale	\$	24.72
	96	Samuel Dorr		32.40
	97	Michael Howard		19.44
	98	David Engelhart		56.06
	99	Francis Lapointe and/or Central Bank for Savings		89.10
	100	John Crespo and/or The Bank of Hartford		784.08
	101	Oreo Properties and/or Connecticut National Mortgage		561.33
	102	Kenneth Flynn and/or Connecticut National Mortgage		1,099.98
	103	Hoffman Auto Leasing		453.60
	104	Ernest Canelli, III		169.12
				<hr/>
				\$3,289.83

VOTE: All Ayes; motion duly carried.

ITEM 10. Consider and approve a transfer of \$1,500 from Town Insurance, \$1,500 from Education Insurance and \$4,000 from Self Insurance Deductible, a total of \$7,000 to Workers' Compensation-Mayor's Division-Municipal, Board of Education, requested by Risk Manager, moved by Mrs. Bergamini and seconded by Mr. Rys.

Mr. Rys asked if there was an update on the Workers' Compensation-Mayor's Division-Municipal Account, as far as what is left in that account, and Mr. Wilson explained that the balance as of June was \$8,000, and on 6/12 we paid out almost \$3,200 in disability payments and \$1,300 in anticipated disability payments still outstanding and there was approximately \$10,000 of outstanding medical bills.

Mr. Polanski asked how many people were out on Workers' Compensation and Mr. Wilson answered that as far as disability payments, we are home-free.

Mr. Gessert asked if this Workers' Compensation was for the town employees or for the Board of Education and Mr. Wilson explained that it is for the Board of Education. 519

Mr. Musso asked if this money was going to the Board of Education and Mrs. Bergamini explained that if it is their employee, the answer is yes.

Mr. Wilson explained that all of the town employees workers' compensation is paid out of the same type fund. Only divisions that have separate funds are paid out of a different fund.

VOTE: All ayes; motion duly carried.

ITEM 11a. Consider Waiver of bidding process for Fire Surgeon and Civil Defense cars, Fire Dept. moved by Mrs. Bergamini and seconded by Mr. Polanski.

Mrs. Bergamini read the following letter of explanation:

Dear Mayor:

In the Fire Surgeon and Civil Defense budget for 1987-88, there was \$9,000.00 appropriated to purchase one (1) Pre-owned automobile for each department.

While Ernie Frattini and I were putting together specifications for the vehicles, it came to our attention that Roberts/Chrysler/Plymouth had new mid-size cars in stock from a State Automobile bid.

In checking with Roberts Chrysler/Plymouth, they have available the following cars:

1987 Plymouth Reliant 4-door sedan, front wheel drive, six passenger, 2.2 Liter fuel injector engine, automatic transmission, power steering, air conditioning, electric rear window defrost, tinted glass and ice blue in color.

These cars list for \$10,666 each.
The State Bid was \$ 9,898 each
The Town's price is \$ 9,500 each

If this meets with your approval, Ernie Frattini and I would like to ask the Town Council to waive the normal bidding process...note..the normal bidding process was completed with the State, and allow us to purchase these new cars. The advantages are that the cars are brand new, meet each departments' criteria for use, and are available at substantial savings.

If approved, we would then come to you and to the Council for a transfer of \$500.00 each to purchase these vehicles. I have met with the Purchasing Agent and he highly recommends this process. Thanking you in advance for your assistance in this matter.



Jack K. McElfish
Fire Chief

Chief McElfish explained that this is something that they put together to meet the Council's approval and if not, they can go back and bid it but the Purchasing Agent said that it has to be put out to all bidders. If the Council would like to have a Committee, they can go out and negotiate a price.

Mr. Gessert asked if this had already gone through the state bid process, is this going to satisfy the Purchasing requirements without a bid waiver?

Mayor Dickinson explained that he does not know that it does unless, they can put out a spec exactly like the state's, and I am not sure that it would. It is probably a safer process to waive our bidding process and just tag along with what the state had.

Mr. Adams asked how many miles are clocked on each vehicle per year and Mr. Frattini replied, about 2,000 or 3,000 miles a year. 520

Chief McElfish added that what they are looking for is an 8 year investment because they plan to have the cars for at least 8 years.

Mr. Rys commented that he is pleased to see the possibility of purchasing new cars which give you a better warranty and Chief McElfish added that there are good deals out there but the problem is, we can't go out and have them hold the car. Maybe if the Council can appoint a Committee, they can look into this.

Mrs. Papale commented that if this is alright with the Town Attorney's Office and the Mayor, spending the extra \$500 seems alright to her, having a new car rather than a used one.

Mr. Polanski asked what part of the budget the \$700 was going to be taken out of and Chief McElfish explained that it will be out of the

Maintenance of Vehicle account. The extra \$200 for the warranty can't be done until the new budget year. If we can get the commitment we can tell them to hold the car, and then we will come back in July.

Mr. Killen commented that they should be commended for showing the Council that they have fat in their budget.

Mayor Dickinson asked the ages of the vehicles and the mileage and Mr. Frattini replied that his is a 1980 Plymouth with 102,000 miles and Dr. McGaughey's car is a Ford with about 86,000 miles on it.

VOTE: All ayes with the exception of Holmes who voted no; motion duly carried.

ITEM 11b. Transfer of \$62,500 from Contingency, Miscellaneous to Yalesville Fire Station, Fire Dept., moved by Mrs. Bergamini, seconded by Mr. Rys.

Mrs. Bergamini explained that in the 1986-87 Budget, \$62,500 was put into contingency by the Town Council for the new Yalesville Fire Station. The Comptroller advises that in order to carry this money over to next year, it should be put into Yalesville Fire Department's Capital account for the new fire station.

Chief McElfish explained that the Committee will hopefully get the specifications out this week and they will review it before the holidays and have it back and ready to bid before July 5th, then we will see where we are.

Mr. Killen pointed out that there is no such account as 001-2039-999-9913 for the Yalesville Department and Mr. Myers explained that this is going under the Yalesville Fire Department Capital. The TIP Account is a separate fund and what I plan to do is, transfer the money from the TIP and this \$62,500 plus whatever additional funding is required, and establish a Yalesville Firehouse Fund all by itself. This is a new account number. There will be 3 sources for funding for the Yalesville Fire Station, without bonding.

VOTE: All ayes with the exception of Polanski who was not present for the vote; motion duly carried.

A motion was made by Mrs. Bergamini to establish account 001-2039-999-9913 for the Yalesville Fire Station, seconded by Mr. Holmes.

VOTE: All ayes; motion duly carried.

ITEM 11c. Transfer of \$60 from Building Maintenance 2036-500/5100, \$200 from Building Maintenance 2037-500/5100, \$75 from Building Maintenance-Outside contractor, \$8 from Maintenance of Training Tower, total of \$343 to Building Maintenance 2032-500/5100, Fire Dept., moved by Mr. Rys and seconded by Mr. Holmes.

Chief McElfish explained that they are at the end of the budget year, which is a problem. The generator was not cycling and this is used for emergency power. We had money in the budget and called

out the service people who could not fix it. In between the time we had the first repair, which we had money for, they came back to do the second repair, when we got the bill, we did not have enough money.

VOTE: All ayes with the exception of Holmes who was not present for the vote; motion duly carried.

ITEM 12. Consider and approve a transfer of \$181 from Training and \$411 from Clerk's Wages, a total of \$592 to Training-College, Fire Marshal, moved by Mr. Rys and seconded by Mrs. Papale.

Mr. Killen pointed out that Mr. Lamy was graded an A for all 3 courses.

VOTE: All ayes with the exception of Holmes who was not present for the vote; motion duly carried.

ITEM 13a. Consider waiver of bidding procedure for proposed tele-communications system for John Street Building, and award bid to SNET, Sonacor Systems, Inc. for system replacement, Utilities, moved by Mr. Rys and seconded by Mr. Polanski.

Mr. Polanski asked why the system was being changed at this time and Mr. Walters explained that this is not the business office, this is the John Street operating office. Mr. Polanski asked if when this equipment is put in, will it be connected to the Robert Earley system and Mr. Walters replied no. Mr. Polanski added that this will be an internal system at John Street only with no connections to the business office.

VOTE: All ayes with the exception of Holmes who voted no and Gessert who was absent for the vote; motion duly carried.

ITEM 13b. Consider transfer of \$15,000 from Structure Maintenance to Electric Operations Labor, Electric Division, moved by Mr. Rys and seconded by Mrs. Papale.

Mr. Polanski asked why when a customer has a problem with a meter, he is billed for that labor. Mr. Walters explained that if it is basic maintenance, they would take care of it, and added that you are responsible for the meter on your house.

VOTE: All ayes with the exception of Gessert who was not present for the vote; motion duly carried.

ITEM 13c. Consider transfer of \$5,000 from Structure Maintenance to Misc. Station Labor, Electric Division, moved by Mr. Rys and seconded by Mrs. Papale.

Mr. Killen pointed out that last month, this account had \$17,000 and only \$5,000 was expended and it started out at \$36,000, was cut down to \$18,000 and only \$500 was expended and now there is a balance of \$9,000 and you want to add another \$5,000 to it.

Mr. Walters explained that 4 new employees were hired late in April. Prior to that, we had had little expenditure in that account, and now with the 4 people there, we are trying to get them familiarized with the plant so they can begin taking shifts on regular time.

To train them, we have to bring in the other operators more than just a shift a day to speed up their training.

VOTE: All ayes with the exception of Holmes who voted no and Gessert who was not present for the vote; motion duly carried.

ITEM 13d. Consider transfer of \$700 from Chemicals to Miscellaneous Equipment, Water Division, moved by Mr. Rys and seconded by Mrs. Papale.

Mr. Denison explained that in March he requested a transfer for chemicals, electricity etc. because of the dry conditions, we assumed that we had to run the Cook Plant in May and June. Now we are at 94% capacity, because of the rain that we had.

VOTE: All ayes with the exception of Rys and Gessert who were not present for the vote; motion duly carried.

ITEM 14. NOTE FOR THE RECORD the financial statements of the Utility Divisions for the month ending May 31, 1987, moved by Mrs. Papale and seconded by Mr. Holmes.

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Mr. Gouveia asked if there was an agreement between the supplier and the service and Mr. Walters explained that that is handled through the Electric Energy Cooperative, who is the agent for all of the Connecticut municipals and they have a contract with the New York State Power Authority. What brought this about, was a re-allocation of power by them and this is being disputed by not only the Connecticut representative but also the Massachusetts and Vermont representatives also. We don't agree with their change in allocation.

Mr. Gouveia commented that right now they don't have a problem but he is worried about the future impact. Mr. Walters added that this is the least expensive power that they have any chance of getting.

Mr. Gouveia asked if there was any reason why the water report was late to the state and Mr. Denison explained that this was requested sometime during the administration of Mr. Burns and it did fall between the chairs and didn't get reported to the state and PUC. A second notice came out and Mr. Smith and Mr. Mascia did put together a report and updated it and submitted it to the PUC. To the best of my knowledge, it was acceptable and there will be no further action taken.

Mr. Rys pointed out that we were called on line by Northeast Utilities about a week ago and asked if we were able to produce the 23 megawatts of electricity that we had the capabilities of doing and Mr. Walters explained that one of the boilers is undergoing partial retubing right now so they had only 2 operating boilers and they were operated for about 2/3 of our normal capacity. We had problems with our #2 turbine, which was corrected during May and it was the first week of June that we had to operate. All 3 turbines are now available but we do have a boiler that will take another few weeks before it is ready.

Mr. Holmes asked to have an update on the water problem with the residents of Hayledge Court. Mr. Denison explained that as he understands it, a building to accommodate a pump station was to have been built by the contractor. It was to have been built sometime this Spring so as to accommodate the water needs of that development when it was occupied. I understand that plans for that building were recently approved by Mr. Smith and Mr. Mascia (last Tuesday) so it is now a matter of getting that building built at which time, our division will install the pumping equipment in order to finalize it and create the pressure.

Mayor Dickinson explained that July 1st is supposed to be shop drawings, then the vault has to be ordered, a pre-cast concrete vault, custom made which is supposed to be in by August 1st. Then, excavation and the placement of the tanks that the town is providing, which is supposed to be completed by September 1st. The delays can be shared by both parties. After the shop drawings are in, I think the town should be putting pressure onto getting the vault in. Once the vault is in, then it is a process of installation, and we should be well on our way.

Mr. Killen asked what would happen if this was not ready in September and Mayor Dickinson explained that they will have to look towards temporary pumping. Even though the pressure is low, it meets the state required pressure (25 lbs. per square inch). It is not an ideal situation but it does not violate what is required for pressure. This is the same area where we had the debate over the large tank. Apparently, it is only the dwellings on the westerly side of Highland Avenue. All of the ones on the easterly side, don't have the problem because the grade is lower than Highland Avenue and this is why they want to put the tank on the westerly side.

Mr. Killen pointed out that when the residents got in touch with the town, they were given these time tables. The time tables are coming from the town and they keep moving and moving. If the town is not going to meet a time table, let's let them know. Mayor Dickinson agreed with Mr. Killen.

Mr. Gouveia commented that he thinks that all utilities should be in place before the houses are allowed to be built.

Mrs. Bergamini asked if CO's were going to be issued on those houses and Mayor Dickinson explained that there is one left. The first one closed 2 days after it was in the paper about the CO's that we were not going to issue them so, those people were in tough straights because they were already moving from Bridgeport. We explained the problem and they signed a statement to the effect that they were aware of the problem, that it could get worse and they still wanted to close. I did not feel that the CO issue was one that put pressure on the developer. We have other ways of putting pressure on the developer, such as bonds, roads, etc. but I did not want people moving in there unaware of the problem. There is one more CO and we are following the same procedure. 5a3

VOTE: All ayes with the exception of Gessert who was not present for the vote; motion duly carried.

ITEM 15. Consider waiver of bid request for firms servicing Town of Wallingford, requested by Donald T. Dunleavy, Purchasing Agent, moved by Mrs. Papale and seconded by Mr. Holmes.

Mrs. Papale asked what the R.W. Thompson Co. was and Mr. Dunleavy said they were a heavy equipment firm on the Berlin Turnpike. Mr. Polanski asked how these people were chosen and Mr. Dunleavy said they are almost proprietary in nature when dealing with heavy equipment since some items are exclusive to particular vendors and these vendors are most commonly used.

Mr. Gouveia asked how many of these vendors have been paid in excess of \$2,000 and Mr. Dunleavy said all and that is why they are here and for example, Fazzino Auto Parts was paid \$8,000 or \$9,000 for small parts and Mack Truck could be paid that on a single breakdown of a vehicle.

Mr. Killen asked if a contract existed with any of these vendors and Mr. Dunleavy explained that there was none and this is at the discretion of the department heads involved and this covers all town departments.

Mr. Rys pointed out that he has had experience through his employer with one or two vendors on the list who have been a little higher than other vendors whose name does not appear on the list and Mr. Rys would prefer not to single out the vendors. Mr. Rys asked if anyone could respond to the bid list and Mr. Dunleavy assured him anyone could. Mr. Gessert asked how a bidder gets on this list and Mr. Dunleavy said it may have been by choice or it may be locale. Mr. Dunleavy referred to hardware or lumber and pointed out that, to his knowledge, it is not the intention of the Council, the Purchasing Department or department head to exclude any one particular group but he believes places that are geographically easy to function with are selected and if someone felt that they were left out and approached the Purchasing Department or the individual departments that use it, they would find themselves involved. In March or April, Mr. Dunleavy asks department heads to supply a list of vendors that they would like to see on the list and purchase orders are reviewed to determine qualification to see if the figure has been exceeded and many don't even reach the \$2,000 figure and the names on this list exceed \$2,000 on a continual basis and necessitate asking for a waiver.

Mrs. Bergamini requested the details of how much over \$2,000 was paid to these people over the past year and Mr. Dunleavy said he could provide this information.

Mr. Dunleavy mentioned that new copy machines were tried in Central Services and one was tried for a month, two different manufacturers, and presently there is a third machine which seems to have won the plaudits of everyone who uses it and it is the least expensive one and it requires no appropriation other than what has been requested.

VOTE: Unanimous ayes; motion duly carried.

ITEM 16. Consider adjustment to the Wallingford Public Schools Cafeteria Budget. Mr. Thomas Golanski, Director of Food Services, was present, along with Nelson Kari, Business Manager. 524

Mr. Golanski pointed out that the approved budget for the 1986-1987 school year was \$1,109,897 and estimated actual budget for the end of June will be \$1,208,894 which is an increase of \$98,997 and the reasons are (1) under personal expenses, due to union contract negotiations which cafeteria employees receive and (2) unanticipated expenditures.

Mr. Gessert asked about the increase in the cafeteria wages and Mr. Golanski explained that everyone received a 7½% increase, full and part-time employees. Mr. Gessert observed that there was a \$31,000 increase on \$205,000 and this is close to 15%. Mr. Golanski said \$25,000 was allocated under contingency fund to take care of that appropriation of the increase in salaries but it was not enough. Mr. Gessert is confused about the 7½% increase in salaries since the budget is being increased by 15%. Mr. Golanski said the estimate on the \$31,027 is a day to day operation, based on hours, and is estimated from September through the end of June, using the ending May figures since the books will not be closed until the end of June.

Mr. Polanski asked when the pay raise was retroactive to and Mr. Golanski said it was to the beginning of the school year and Mr. Polanski said that explained the deficit. Mr. Golanski said that all they are asking for is to increase the bottom line budget and no monies are being appropriated because they are taking care of all their own expenses.

ITEM 16(a). Mr. Holmes moved to approve the Wallingford Public Schools Cafeteria Budget, as amended, seconded by Mr. Rys.

Mr. Kari provided the Council with a copy of the amended budget and Mr. Killen pointed out that when he receives documentation the night of the meeting, he is very, very reluctant to vote on it since it requires research and he prefers to have the figures ahead of time.

Mr. Gessert referred to unanticipated expenditures, second line, and asked if this was a contractual obligation and Mr. Golanski said the \$37,458 is a contractual obligation and the pension is a 22% charge that the Cafeteria Fund is charged based on the \$37,458 by the town and the \$37,458 includes severance pay of \$32,846, 28 unused vacation days, \$3,862 and longevity of \$750. Mr. Gessert asked what the severance pay consisted of and Mr. Golanski said it is 92% of Mr. Lehmann's salary and it is also a death benefit. Mr. Gessert asked if the employee had life insurance and Mr. Golanski said there was also life insurance but the contract Mr. Lehman was under included the severance pay, 92% based on total wages. Mr. Kari added that life insurance is provided over and above this, also contractual. Mr. Gessert asked if others in the Board of Education also received this severance pay and Mr. Kari stated that they did.

Pages 14 and 15 provide details of Cafeteria Fund amended budget.

BUDGET - WALLINGFORD BOARD OF EDUCATION - CAFETERIA FUND

	BUDGET 1986-1987	ESTIMATED ACTUAL 6/30/87	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:			
SALES			
Student Lunches-Full Price	\$ 425,000	\$ 419,929	\$ (5,071)
Student Lunches-Reduced Price	10,000	6,896	(3,104)
Student Milk	45,000	50,904	5,904
Adult Lunches	16,000	18,748	2,748
Adult Milk	1,900	2,231	331
A la carte	175,000	193,587	18,587
Ice Cream	55,000	65,441	10,441
Senior Court	12,000	25,363	13,363
Banquets and Other	2,500	5,521	3,021
Breakfast Program - Full Price		716	716
Breakfast Program - Reduced Price		100	100
Total Sales	742,400	789,436	47,036

OTHER REVENUES:

Government Donated Commodities	75,000	90,000	15,000
Federal Aid	140,000	136,891	(3,109)
State Aid	31,000	30,447	(553)
Interest Income	13,000	13,109	109
Board of Education -			
Indirect Contribution	81,120	81,120	
Capital Reserves	31,000	75,000	44,000
Total Other Revenues	371,120	426,567	55,447

TOTAL REVENUES

1,113,520	1,216,003	102,483
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EXPENDITURES:

Cost of Goods Sold

Food and Supply Products:			
Beginning Inventory - 7/1/86	34,000	25,401	8,599
Plus Purchases: Food-Paper-Donated			
USDA Commodities-			
Cleaning Suplies	547,500	603,143	(55,643)
Less: Purchase Discounts	9,000	6,775	(2,225)
Less: Ending Inventories - 6/30/87	31,000	46,803	15,803
Cost of Goods Sold:	541,500	574,966	(33,466)

BUDGET - WALLINGFORD BOARD OF EDUCATION - CAFETERIA FUND

	BUDGET 1986-1987	ESTIMATED ACTUAL 6/30/87	VARIANCE FAVORABLE (UNFAVORABLE)
<u>EXPENSES:</u>			
<u>PERSONNEL</u>			
Administrator - Jerry Lehmann	\$ 35,702	\$ 15,791	\$ 8,142
Administrator - Thomas M. Golanski		11,769	(480)
Longevity	750	1,230	(31,027)
Full Time Employees	205,000	236,027	(4,153)
Part Time Employees	59,050	63,203	(1,750)
Sick Days: Net Expensed	8,000	9,750	(1,075)
Uniform Allowance	2,025	3,100	(2,441)
Blue Cross/Blue Shield	27,000	29,441	292
Life Insurance	575	283	(3,353)
Pension Fund Contribution	52,950	56,303	61
Social Security and Medicare	14,000	13,939	
Total Personnel Expenses	405,052	440,836	(35,784)

OPERATING EXPENSES

Office Supplies and Repairs	1,200	1,906	(706)
Shortages and Overage in Cash	25	15	10
Freight	3,500	4,390	(890)
Electric (freezer)	8,000	6,592	1,408
Kitchen Maintenance	10,000	12,966	(2,966)
Kitchen Supplies and Repairs	4,000	4,400	(400)
Truck and Auto	2,500	1,400	1,100
Miscellaneous	3,000	3,537	(537)
Board of Education-Indirect Costs	81,120	81,120	
Contingency Fund	25,000		25,000
Total Operating Expense	138,345	116,326	22,019
Capital Equipment	25,000	15,677	9,323

EXPENDITURES

1,109,897	1,147,805	(37,908)
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UNANTICIPATED EXPENDITURES:

Discrimination Suite		15,390	(15,390)
Jerry Lehmann's Estate		37,458	(37,458)
Jerry Lehmann's Pension		8,241	(8,241)

TOTAL EXPENDITURES

1,109,897	1,208,894	(98,997)
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Total Gain

3,623	7,109	3,486
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Mr. Killen said that the irony of this is that there is never a parent present when cuts are made in the budget and when these things come out, the Council shakes their heads and asks what they expect the Council to do--how many ways can you slice a loaf of bread?

Mrs. Papale asked what the \$15,390 pertained to and Mr. Golanski said that was a discrimination suit settled before Mr. Golanski came here and refers to a situation where some employees were given medical benefits and others weren't and these benefits had to be picked up for the other employees.

Mayor Dickinson pointed out that this requires a resolution since it appropriates additional funds and a change in the total budget. Mrs. Papale doesn't understand where this money is coming from and Mr. Golanski said it is coming from the cafeteria reserves and the transfer of these funds did go through Mr. Myers' office.

Mr. Gessert questioned the change in capital reserves in such a large amount and Mr. Golanski explained that this was to hedge against Mr. Lehmann's estate because the money would not be available; in the proposed budget, there was \$31,000 for the reserves and Mr. Lehmann only took \$25,000 and another \$50,000 had to be allocated due to the unanticipated expenditures. Mr. Gessert asked to have capital reserves explained and Mr. Golanski said this entails C.D. accounts, checking account and money market account. Mr. Gessert said capital refers to capital items in the town's budget.

Mr. Holmes felt that if a resolution is required to change the bottom line, he does not know if all questions have been answered or if all the facts are available and he would prefer to table this item until the next meeting. Mrs. Papale pointed out that this must be voted upon during this fiscal year. Mr. Holmes requested that in the future this information be forwarded to the Council ahead of time.

Mr. Myers asked Mr. Kari why this item could not wait until the next Council meeting since it wasn't run through the Finance Office at all and there is a legal opinion that the Board of Education has the authority to transfer money between the lines as long as the total appropriation didn't change and once the total appropriation changes, it must be approved by the Mayor's Office, Comptroller's Office and then forwarded to the Council, a legal opinion from the Town Attorney's Office. Mr. Myers added that he could not certify this tonight since this is the first time he has seen this document; he is sure it must be correct, but. . . Mr. Kari said that Mr. Myers advised him to present this to the Town Council and Mr. Myers said he advised Mr. Kari to follow the legal opinion and Mr. Kari explained that it was only learned last week that they were going to be over-expended. Mayor Dickinson added that an approval would require a resolution to reflect the change in the Cafeteria Budget. Attorney Mantzaris suggested having the Comptroller's Office review this and a special meeting can be held before the end of this fiscal year if there is something wrong if the Council approves this tonight, rather than jeopardize the closing of the books by June 30.

Mr. Myers said that two months ago, one could surmise that this was going to happen since there were extraordinary expenditures going through this fund that were not anticipated when the original budget was drawn and he doesn't mean it was delayed but it comes up at the last minute, the end of the fiscal year.

Mrs. Bergamini asked how to solve this problem now if the resolution is passed tonight and Mr. Myers informs the Council in three days that it's wrong and Mayor Dickinson said a special meeting would have to be held to correct it. Mr. Killen added that all movement of funds are voted upon "on certification of the Comptroller" that the funds are available and Mr. Myers said he would provide a conditional certification based on Attorney Mantzaris' advice. Mrs. Bergamini suggested a 5:00 p.m. meeting on June 30, 1987 to approve this matter.

Mr. Myers asked Mr. Golanski the source to increase the revenues and Mr. Golanski explained that it is the \$75,000 that was taken

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out of reserves, as well as the increase in sales, to offset the rest; in reserves \$214,189.13 with the \$75,000. Right now, continued Mr. Golanski, there is \$100,000 in C.D.'s through the end of May, the checkbook was \$24,552.27 and the savings money market account was \$14,636.86. Mr. Myers asked if by drawing down the reserve, will the fund be left in a position to sustain itself on a cash operating basis without seeking loans from other places? Mr. Golanski said it would, for the start of the next school year and Mr. Myers asked about the balance of the next fiscal year and Mr. Golanski said that he planned on going through the budget for 1987-1988 and if it looks like this situation might occur again, based on his estimations, he will go forth with the proper procedures to come to this point again since these budgets were prepared prior to Mr. Golanski's arrival and he has no control over those bottom line figures at this point. Mr. Kari pointed out that nobody budgets for anybody dying.

Mr. Myers advised the Council that part of the reason the reserves were established was to insure the proper amount of cash flow through the cafeteria operation because there is a lag time between the receipt of state and federal funds that in the past had been quite substantial so the cash reserve or money in the bank allowed the fund to sustain itself, to pay its bills and meet payroll expenses and so forth on a proprietary basis without having to seek a loan and Mr. Myers wants to be sure that if the reserves are drawn down too far and it's approved by the Council without it being fully explained, as Mr. Golanski said, you could be approached at a later date if a loan or cash advance is sought, whatever method is used. Mr. Myers felt that to close the books, this would have to be approved but he added that in the future, these matters should be directed through the Mayor's Office before coming to the Council so Mr. Myers and the Mayor have a change to review them.

VOTE: Council Members Adams, Bergamini, Gouveia, Papale, Polanski, Rys and Gessert voted yes; Messrs. Holmes and Killen voted no; motion duly carried.

Mr. Adams requested the Chairman to obtain a list from all department heads in town as to how many people are under contract with a clause when they die, 92% of their earnings are paid in addition to an insurance policy since he has never heard of this before.

Mr. Adams wants to be sure items like this are not added to future contracts along with insurance benefits since this is a double dip as far as he is concerned.

Mr. Golanski explained that when the check was made out by the Comptroller's Office, there was a breakdown sent to his office on the estate of Mr. Lehmann so the check could be issued and that is on file.

ITEM 16(b). Mr. Rys moved to waive the bidding procedure for Student Information Management System, seconded by Mrs. Papale. (Board of Education)

Mr. Anthony Fusco, Assistant Principal, Sheehan High School was present for this item. Mr. Polanski asked if this were a one-time lump sum payment for the system and Mr. Fusco agreed it was. Mr. Polanski inquired about the original cost of the program and Mr. Fusco said it was in the neighborhood of \$16,000 and this is not a second user fee but it's an expansion of the existing software already owned and the third payment was just made of a three year lease-purchase agreement. Mr. Fusco added that right now, there is a one size usage at Lyman Hall, hookup and phone modem since problems have developed and in an effort to correct that problem for expanding the software to multiple sites, the other site being Sheehan High School, the cost for that is \$5,000. Mr. Polanski feels that this is a second user fee of \$5,000. Mr. Kari explained that the original cost was \$10,500 and by going with the second user, it was dropped down to \$5,000.

Mr. Adams asked what the computer was used for and Mr. Fusco explained that it is used for grade reporting, student records, teacher scheduling, the entire package. Mr. Gessert remembered when report cards were completed by hand and available on the last day of school but now with report cards being done by computers, they are not available until mid July, in high school.

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Mr. Fusco said there are two things which create a bit of a delay-- in terms of computerizing a report card, there has been a more timely delivery of a report card after each marking period and the problem at the end of the year is before cards can be mailed out, each senior's transcript must be validated for accuracy, etc. This transcript is sent to colleges and technical schools where the student has applied and this must be validated and this is usually within 10 to 12 working days in which it is mailed. At Sheehan, the last exam was yesterday, grades were submitted and the input takes 2 to 2½ days and another day to generate the cards, validate for accuracy, labels for transcripts and cards are mailed. The Fourth of July Holiday may cause a delay also. Mr. Gessert noted that the report cards must be folded and he asked if anybody sold a report form which is the same size of the envelopes.

Mr. Adams observed that in the past, without the use of computers, grades were completed a week before school ended and now, it is possible to use the entire school year to determine a final grade and he feels this is worthwhile.

VOTE: Mrs. Bergamini passed; all other Council Members voted aye; motion duly carried.

Mayor Dickinson referred to item 16(a) and asked what constitutes the \$37,458 and Mr. Kari explained that it was severance of 92% and 28 unused vacation days and longevity.

ITEM 17. Mrs. Papale moved to consider waiver of bidding procedure for certain vendors for the Board of Education, seconded by Mrs. Bergamini. (Amended motion below.)

Mrs. Bergamini questioned item 5, "Professional Answering Service" and asked why this was needed. Mr. Kari wasn't sure what this was for and Mr. Adams felt that it might be for getting substitute teachers, and Mr. Kari understands that the answering service is the best buy they have and there hasn't been increase and she is the only lady who will do it for the Board of Education.

Mr. Killen asked if any of these items were for contracts and Mr. Kari explained that maintenance contracts are included, in items 1 and 2. Mr. Killen felt that contracts should go out to bid unless there is a very good reason why we shouldn't. Mr. Kari said that some items have gone out to bid but some of the companies are number one for specific machines. Mr. Gessert asked about service for IBM and Mr. Killen felt that those items would have to be specified and the Charter reads very specifically about "the best interest of the town." Mr. Killen said that you must be very specific about what goes on this list and what doesn't. Mayor Dickinson explained that this list could be approved with the condition if the name is on there, it's only where it's a proprietary item and Mr. Killen agreed to this. Mr. Kari also agreed to this condition.

Mr. Holmes moved the approval of waiving the bidding procedure for items 1, 2, 3 and 7 based on conditions owing to proprietary service, seconded by Mrs. Papale. (Board of Education.)

- (1) R.P. Alexander, A.B. Dick Company, Konica Business Machines, Spaulding Company, Xerotech and Xerox.
- (2) Digital, General Electric Corp., IBM, Radio Shack and Wang.
- (3) Comstat, Educational Software Systems, Inc. and Structured Technology Corporation.
- (7) Monitor Controls, Inc.

VOTE: Unanimous ayes; motion duly carried.

Mr. Holmes moved the approval of waiving the bidding procedure for items 4, 5 and 6, seconded by Mr. Rys. (Board of Education.)

Mr. Killen pointed out that if items 4, 5 and 6 are approved without going out to bid, why not include the list of 7 items since there is no difference. Mayor Dickinson understands that item 4, transportation, is very much tailored to the particular needs of the student, on as needed negotiated basis and you are not dealing with students who ride the usual school bus and it's not really the same type of proprietary item at all but tailored to particular physical needs of the student in question and a call must be made to arrange for transportation.

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Mayor Dickinson further added that there is a similar type of situation on item 6 with occupational therapy treatment for special ed students; it's an on-going, as needed, very much personalized service. It could be there are not a lot of people who bid on it anyway. Mr. Kari added that some of the costs on item 6 are outrageous and you cannot get better service for the price on the people listed here.

Mr. Adams questioned "Professional Limousine Service" on item 4 and Mr. Kari explained that this is for special education students. Mr. Polanski asked which company listed receives \$27,000 to transport one student to East Hartford and Mr. Kari could not tell which company it was on the list.

Mr. Edward Musso, 56 Dibble Edge Road takes exception to what the Mayor said about occupational therapy or bus transportation and he asked if a new group could get trained to do something like that and he asked why the bid has to be waived? Mayor Dickinson responded that there are time constraints usually involved and when transportation is needed, there is not the time to go through a full bidding process since transportation must be obtained right away. Mr. Musso suggested using the town ambulance for such emergencies.

Motion on page 19 for items 4, 5 and 6, Board of Education:

- (4) Borne, Inc., Hunter Ambulance, Nichols Bus Company, Professional Limousine Service and Yellow Cab Company.
- (5) AIM Telephone Company and Professional Answering Service.
- (6) Lisa Rodrigues OTR/L and Cross Health Care, Inc.

VOTE: Mr. Killen voted no; all other Council Members voted aye; motion duly carried.

ITEM 18. Report on Wallingford's Household Hazardous Waste Collection.

Laurie J. Manke explained that Mr. Rys requested this report so that the Council would know what the money went for and who did most of the work. Ms. Manke presented the Council with documentation of a brief history and offered to answer any questions.

Ms. Manke stated that plans for Wallingford's Household Hazardous Waste Collection Day began on December 1, 1986. Approximately 35 people from various town organizations met to learn about the problem, household hazardous waste. The meeting was initiated by State Representative Mary Mushinsky and Town Councilman Peter Gouveia due to the contamination of private wells on Grieb Road. It was their goal to generate enough interest among civic groups to organize a household hazardous waste collection or, at the very least, to educate the public about the dangers of improper disposal of hazardous household products. Also in attendance at this meeting was Glenn Goldsmith, Senior Environmental Analyst, Hazardous Waste Management Unit of the Connecticut Department of Environmental Protection. Mr. Goldsmith presented some general background information on how collection days across the state had been organized and their success rate. As the meeting adjourned, those attending were asked to inform their organization of the proposed collection day and whether they could support the effort.

Ms. Manke continued, the only groups to remain truly committed to organizing the Household Hazardous Waste Collection were: The Town Council, the League of Women Voters, The Junior Women's Club, People Against Garbage Burning, Public Access Association, American Legion Post 187, The Conservation Commission and two private citizens.

Ms. Manke explained that the DEP provided the Committee with general courses of action which should be followed in organizing a Household Hazardous Waste Collection Day. The first step was to obtain DEP approval for the plant collection day by preparing a preliminary proposal. This proposal consisted of a selection of the day, time and place for the collection, a resolution from the Town Council supporting the collection and the fact that an organizing committee had been formed. The preliminary proposal was submitted for DEP approval in February. Next, the project was sent out to bid by the Town Purchasing Agent. The specifications had been prepared from examples provided by neighboring towns which had collection days in 1986, such as Cheshire, Southington and North Haven.

Once the bids were received, the Committee had the responsibility of deciding which company to award the contract to based on the following factors: price, consolidation and packing methods, types of materials licensed to dispose of and whether volunteers or trained personnel would unload the vehicles. The company which met the criteria best was Northeast Solvent Services Corporation. Again, using information from previous collection days, we estimated the entire project would cost \$30,000. Of this \$30,000, \$27,500 was designated for the hauler, half of which was to be reimbursed by the DEP and the remaining \$2,500 was to be used for education implicitly. The Committee decided against a fund raising campaign due to the proximity of the proposed collection date. However, American Cyanamid donated up to \$10,000 as part of an out of court settlement regarding the improper disposal of hazardous materials on their property. At this point in time, the most the town would be liable to pay was \$6,250. The Town Council allocated the necessary funds in March. 530

Also in March, continued Ms. Manke, representatives from the DEP and Northeast Solvents met with Committee members at the Pierce Power Plant for a technical review of the site. The DEP then explained the guidelines necessary for final state approval. This final plan was a detailed narrative of the planned collection day, including who would be on the site during the collection, a description of everyone's responsibilities and what contingency plans had been made in regard to safety and emergency response. The final plan had to be submitted to the DEP with a copy of the signed contract between the Town of Wallingford and Northeast Solvents before May 1, 1987. In mid April, the Purchasing Agent sent a contract to Northeast Solvents without the Committee's review. This contract allocated the town to pay at least \$24,000 more than was allocated to the hauler. When the Committee became aware of this error, we revised the language in the payment clause of the contract and submitted it to the Purchasing Agent. We had his assurance that the correction would be made. However, when the Committee was notified that the signed contract was ready to be sent to the DEP, one day before the deadline, it was the original incorrect contract. The Mayor was immediately advised of this problem and the matter was resolved.

Ms. Manke explained that the last remaining detail was to have a dry run. All Committee members and volunteers met at the Pierce Power Plant to review their responsibilities for the collection day. The rest, as they say, is history and is summarized following.

The following is a summary of Wallingford's Household Hazardous Waste Collection.

Date of Collection: Saturday, May 16, 1987

Location: Alfred L. Pierce Generating Station
195 East Street

Hours: 9:00 a.m. to 3:00 p.m.

Licensed Transporter: North East Solvents Services Inc.
221 Sutton Street
North Andover, MA 01845
(617) 683-1002

Participation: 292 residents

Elementary School Contest Winner: Moses Y. Beach

Materials Collected: twenty-nine 55 gallon oil-based paints
twenty-six 55 gallon routine labpacks
thirteen 55 gallon mixed flammable liquids/oils
eleven 55 gallon car batteries
eight 30 gallon pesticides
six 55 gallon waste oil
three 55 gallon aerosols
two 55 gallon miscellaneous toxic debris
one 55 gallon ethylene glycol (anti-freeze)
one 5 gallon miscellaneous toxic debris

Total Disposal Cost: \$28,915 hauler
2,413 publicity and education
\$31,328

Funding: Town of Wallingford
Connecticut Department of Environmental Protection
American Cyanamid

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Other Contributors: Northeast Utilities
Bristol-Myers Company
Quantum, Inc.
Atlantic Carting Company
Wallingford Public Library
WPL-TV Channel 33
Matthew's Printing
Burger King

Publicity: pamphlets, newspaper articles and display
advertisements, posters, signs, radio, cable
television, speaking engagements

Co-ordinators: Mary Mushinsky, State Representative
Peter Gouveia, Town Councilman
Raymond Rys, Town Councilman
Laurie J. Manke, League of Women Voters
Carole C. Kotyk, Public Access Association
Johanne S. Cragin, Junior Woman's Club, Inc.
Geno Zandri, Jr., People Against Garbage Burning
Charles Revoir, American Legion Post 187
Michael Denino, American Legion Post 187
Edward R. Bradley, Conservation Commission
Al and Gloria Pocobello

- Recommendations:
- (1) the town begin an on-going waste oil recovery program,
 - (2) the town sponsor another household hazardous waste collection day in the spring of 1988,
 - (3) the committee publicize limits on the volume of waste to be accepted by each resident,
 - (4) the committee assist the elderly in transporting their waste to the collection,
 - (5) the committee improve the traffic flow by creating an express lane, and
 - (6) the committee invite town department heads to organizational meetings to clearly identify responsibilities and deadlines.

Ms. Manke asked if there were any questions and Mr. Killen asked how we ended up--good, bad or indifferent. Ms. Manke said the contract was again revised--when they went back to the Purchasing Department, there were no copies of a revised contract in the file and Northeast Solvents was called and they also had no copies of the revised contract and the Mayor's staff had a transmittal letter drafted with the reworded contract and the Committee made out all right.

Ms. Manke said the Committee would like to thank Mayor Dickinson and the Town Council Members for their quick response in allocating more funds to meet the demands of the residents on that collection day and keep the collection open until 3 p.m. rather than close early when it appeared that all funds had been exhausted.

Ms. Manke further stated that the Committee would now like to make the following recommendation: that the town begin a permanent waste oil recovery program as suggested by Councilman Rys and Councilman Gouveia. Also, it is suggested that the town sponsor another Household Hazardous Waste Collection Day in the Spring of 1988.

Ms. Manke stated that if the Council approves another collection, the Committee would recommend that we publicize limits on the volume of waste to be accepted by each resident, thereby discouraging small commercial hazardous waste generators, also to coordinate or assist the elderly in transporting their waste to the collection because a majority of the people who came were senior citizens and calls to Ms. Manke's house were all from senior citizens, who either wanted help or more information. 532

Improving the traffic flow would also be recommended, as an express lane or shortening the entrance survey. Also, it was recommended to invite department heads to organizational meetings to facilitate communication and clearly identify responsibilities and deadlines. The night before the collection, the Board of Education called saying their truck was packed and asked if they could come and they easily put the project over budget and they were made to wait until the end of the day--they came early and were sent away. Ms. Manke said they had received a letter March 3 and they said they had nothing and the night before, at 7 p.m., they said their truck was loaded with 55 gallon drums, etc.

Mr. Gouveia added that there was a lot more work involved than was anticipated in the beginning and they were fortunate to have the people working on this and the most refreshing thing that came out of this was to see people that had so many differences in relationship to garbage and things like that who were able to work together for a common purpose and that is one of the reasons this was such a successful day.

Mr. Gessert suggested that a letter be directed to the Mayor's Office who can sit down with the Public Works Director and maybe John Costello at some future date to come up with a location and vendor for a waste oil location and determine what must be done. Mr. Rys thought that the Mayor's Office has contacted Mr. Roe's Office to co-ordinate this effort.

Ms. Manke asked when the Committee should come before the Council to request another collection day for 1988 and Mr. Gessert suggested October, 1987 and since one has been held, it may be easier the next time. Mayor Dickinson asked if the State of Connecticut would provide a grant again and Ms. Manke will find that out.

Mr. Gessert, on behalf of the Council, expressed appreciation for Ms. Manke's efforts and the nice job performed. Mr. Gessert also thanked the Pocobellos for their efforts that day and he noted it is appreciated.

ITEM 19. Mrs. Bergamini moved acceptance of the following Easements and Deeds for the Town Planner, seconded by Mr. Holmes.

1. Losi - Land abutting Durham & Dibble Edge Road.
2. Kimball - sliver of land abutting Harrison Road
3. Murchie - 8,705 S.F. abutting South Turnpike Road
4. Gianotti - 1,576 S.F. abutting McNabola & Williams Road
5. Tanch - Approx. 3,000 S.F. abutting Northfield Road
6. Rancourt - .12 acres abutting Chimney Hill Road
7. Broadview - land abutting Cook Hill Road
8. Broadview - Storm Drainage Easement
9. Broadview - Temporary Maintenance Easement
10. Sheldon - land abutting North Branford & Dibble Edge

Mr. Holmes seconded the motion.

Mr. Killen asked if these easements and deeds have gone through the Town Attorney's Office and Miss Bush said the deeds have been approved as to form; Mr. Costello approved the legal descriptions. Miss Bush explained that when a subdivision is approved, the town makes the subdivider deed to the town from the center of the road over to a new property line, so the town has 25 feet. All of these, other than #8 and #9, all the land the town is getting, is the right of way.

Mrs. Bergamini questioned #4 abutting McNabola and Williams Road and Miss Bush said this is about 5 feet wide, land on all sides since the subdivision abutted three streets and the only street where the town had the 50 feet right of way was McNabola which

was a newer street. Mr. Costello said this is just a line on paper and Miss Bush explained that the town owns the land if a sidewalk must be put in. 533

VOTE: Mr. Rys was not present for this vote; all other Council Members voted yes; motion duly carried.

ITEM 20. Mr. Holmes moved the following road acceptances, seconded by Mrs. Bergamini:

- (1) Broadview Drive - Section 1 (to number 40)
- (2) Midland Drive (from Tankwood to Meriden City Line)
- (3) Renee, Sawmill (amended motion below to delete Renee, Sawmill)

Mrs. Bergamini was surprised to learn that Renee Lane and Sawmill Heights were never accepted and she asked what type of bond the town was holding and Miss Bush explained that it was a mortgage on a lot in East Wallingford and the last correspondence in her file was dated 1963 and the town has been maintaining these roads for years. Miss Bush said the town has accepted Laurel, Alden and the initial part of Renee; Section B which was approved and then I-91 went through--that's the section--Sawmill and 2 or 3 lots in Renee which were not accepted for whatever reason.

Mr. Killen asked if there was anything in the records which says they shouldn't be accepted and Miss Bush said there was a report from the Town Engineer at that time, in 1963, on what was wrong in 1963--a section of sidewalk wasn't there, and a street sign but it's all out there now and the town may have done some of it; Miss Bush doesn't know but she will try to get a deed for the road. Mr. Killen will not accept this without a deed; Miss Bush will try to get a deed. Miss Bush said the town has a mortgage on a piece of property located at 24 East Dayton Hill Road and that is the only reason this came to light through an attorney who came to see Miss Bush.

Mr. Holmes amended his motion above to move acceptance of Broadview Drive - Section 1 (to number 40) and Midland Drive (from Tankwood to Meriden City Line), seconded by Mrs. Bergamini.

VOTE: Unanimous ayes; motion duly carried.

Mrs. Bergamini moved to table acceptance of Renee, Sawmill until more information is received on the deed, seconded by Mr. Holmes.

VOTE: Unanimous ayes; motion duly carried.

ITEM 21. Mrs. Papale moved approval of a merit increase for Joel F. Cassista, effective 7/1/87, F/Y amount \$1,335, seconded by Mr. Holmes.

Mr. Gessert stated that he will vote no on this merit increase because he is not happy about Mr. Cassista's absenteeism and Mr. Costello felt that Mr. Cassista has performed well on the job.

Mr. Killen asked about the policy on granting a raise and Mr. Gessert said you need to be rated average or above average by the Committee and the majority held. Mr. Killen said a vote of "average to above average" depends on which way you want to look at it and with the third vote of "needs improvement" would not get the raise but if you look at it the other way and say "average to above average," there are two votes on the plus side and the next "above average" gives it to him and the "average to above average" is open to interpretation. Mrs. Papale said there is a "superior" category which is the top. Mr. Rys said that the fact of the matter is if an employee is average, he still receives a merit increase and Mr. Killen felt that this was ridiculous and a merit increase is when you are above average. Mr. Gessert said the whole concept of merit increase came in prior to the days when there was a management union and when there became a management union, they negotiated a raise and logically, the concept of merit increase is wise but this is in the contract and perhaps it should get negotiated out. Mr. Killen felt that maybe it shouldn't be funded anymore.

Mayor Dickinson added that it's not just the management union that has this--all employees have this merit business as a

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general rule. Steps are across the board and nearly every employee has them, not just the management union but throughout the system, continued the Mayor. Number two, according to the Mayor, the above average has to be for steps three and four; average is for steps one and two.

Mr. Gouveia has noticed inconsistency on the voting and he wonders if it is possible to get a list of the criteria used to rate these people. Mrs. Bergamini still thinks it's a waste of time. Mr. Killen feels that this is an exercise in futility. Mayor Dickinson feels that inconsistencies are created--the Council is a Board of Directors and very few Board of Directors sit in judgment upon people that they don't even know as far as their work conduct and that is where the inconsistency comes in.

VOTE: Mr. Gessert voted no; all other Council Members voted yes; motion duly carried.

ITEM 22. Mr. Rys moved a transfer of \$740 from Maintenance of Equipment to Advertising, Comptroller's Office, seconded by Mr. Holmes.

VOTE: Unanimous ayes; motion duly carried.

ITEM 23. Mr. Rys moved to establish account #3070/600 and approved a transfer of \$2,500 from Consolidated Pension Plan to Contribution-Literacy Volunteers of South Central Connecticut #3070/600, seconded by Mrs. Papale.

Mr. Gessert said this was requested several months ago and a request was made for \$3,800 which was a high percentage for the Wallingford residents involved and \$2,500 was much closer to Wallingford's representation of people being served. Mrs. Bergamini felt that the concept had been approved but nobody has put up any money. Mayor Dickinson understood that money has been appropriated in other towns. Mrs. Bergamini felt that the town does a great deal with adult education, etc. and she is tired of this. Mayor Dickinson felt this should be designated this year, dealing with the literacy issue on a national level so he felt we could make a contribution this year but he is not sure about making a contribution every year because the adult education program does deal with this subject. Mrs. Bergamini commented that her mother left school at the age of 11 when her mother died, came to this country and by the age of 60 could read the New York Times from cover to cover and discuss Franklin Roosevelt with anybody and she did not speak a word of English when she arrived in the United States and never went back to school.

Mr. Rys referred to the adult education program and thought that Mr. Cretella said that this was something adult education couldn't handle--Mayor Dickinson never understood that and said that the whole concept of education is imparting this kind of knowledge. The Mayor said there is a high school equivalency program and if someone wants to learn to read, there are means of learning that through the adult education process, a basic thing to teach. Mr. Gouveia said that some of these people work at night and cannot go to the adult education classes.

Mr. Killen wonders how Wallingford got caught up in the regional concept of it and Mayor Dickinson said that was their structure, not his. Mr. Killen felt that each of the communities listed are capable of handling the literacy problem within their own community and if there are shortcomings, someone could point them out and Wallingford could add to their own funds to take care of the problems. Things of this nature feed on themselves, added Mr. Killen.

VOTE: Mr. Holmes was not present for the vote; Mrs. Bergamini voted no; all other Council Members voted aye; motion duly carried.

ITEM 24. Mr. Rys moved a transfer of \$10,515 from Consolidated Pension Plan as follows: \$1,380 to Professional Services, \$350 to Advertising, \$7,740 to Computerized Indexing, \$290 to Copier Rental, \$200 to Office Supplies, \$75 to Telephone and \$480 to Microfilm for Storage, Town Clerk's Office, seconded by Mrs. Papale.

VOTE: Mr. Holmes was not present for the vote; all other Council Members voted aye; motion duly carried.

ITEM 25. Report on Management Proposal Study. Mr. Polanski said that the last the Council heard, this was going out for proposals for bid and he would like to know when it will start. Mayor Dickinson said it's going out through the State Office of Policy and Management and a draft was sent a couple of weeks ago which the Mayor approved in the way of specs after review by the Police Chief and Personnel Director and Mr. Don Roe and it's being put out for a consultant to bid on it. Money will be received toward this from the State but it will not cover it completely and it will be in this calendar year, the time period specified in the specs, probably August. Mr. Polanski does not want to see this die. Mr. Rys commented that this is only for one particular union and for the other department, that probably would not be eligible for state funding and he asked if all departments can be studied. Mayor Dickinson's feeling is to get one started and see what the consultant is like and to gain some experience to determine how worthwhile it is.

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ITEM 26. Mr. Rys moved acceptance of Town Council Meeting Minutes dated June 9, 1987, seconded by Mrs. Papale.

VOTE: Mr. Holmes was not present for this vote; Mr. Killen passed; all other Council Members voted aye; motion duly carried.

Attorney Mantzaris requested the Council to waive Rule V to go into Executive Session to consider a request to appeal two cases; there is a time limitation to file the appeal and the decision came in too late to put it on the agenda.

Mr. Rys moved to waive Rule V for the purpose of discussing pending litigation, seconded by Mrs. Bergamini.

VOTE: Mr. Holmes was not present for the vote; all other Council Members voted aye; motion duly carried.

Mrs. Bergamini moved to go into Executive Session to discuss pending litigation, seconded by Mr. Killen.

VOTE: Mr. Holmes was not present for this vote; all other Council Members voted aye; motion duly carried and the meeting moved into Executive Session at 11:21 p.m.

Mr. Rys moved that the meeting come out of Executive Session, seconded by Mr. Killen.

VOTE: Mr. Holmes was not present for the vote; all other Council Members voted aye and the meeting moved out of Executive Session at 11:24 p.m.

Mr. Killen moved that the Town Attorney's Office be empowered to appeal the cases presented by the First Assistant Town Attorney pertaining to the Zoning Board of Appeals refusal of Barberino Brothers to erect a larger sign, seconded by Mr. Rys.

VOTE: Mr. Holmes was not present for the vote; all other Council Members voted aye; motion duly carried.

A motion to adjourn was duly made, seconded and carried and the meeting adjourned at 11:42 p.m.

Meeting recorded by:
Susan M. Baron, Council Secretary

Meeting transcribed by:
Susan M. Baron and Delores B. Fetta

Approved David A. Gessert
David A. Gessert, Chairman

7-21-87
Date

Rosemary A. Rascati
Rosemary A. Rascati, Town Clerk

7-21-87
Date